

HEALTH SCRUTINY COMMITTEE

MONDAY 2 JULY 2018
7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

	Page No
1. Apologies for Absence	
2. Declarations of Interest and Whipping Declarations	
3. Minutes of the Health Scrutiny Committee Meeting Held on 12 March 2018	3 - 12
4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions	
5. Appointment of Co-opted Members	13 - 16
6. Dental Services in Peterborough	17 - 38
7. North West Anglia NHS Foundation Trust - Bed Capacity	39 - 44
8. Review of 2017/2018 and Work Programme for 2018/2019	45 - 70
9. Forward Plan of Executive Decisions	71 - 116
10. Date of Next Meeting	
• 17 September 2018	



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

Did you know? All Peterborough City Council's meeting agendas are available online or via the modern.gov app. Help us achieve our environmental protection aspirations and view this agenda online instead of printing it.

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. Audio recordings of meetings may be published on the Council's website. A protocol on this facility is available at:

<http://democracy.peterborough.gov.uk/ecSDDisplay.aspx?NAME=Protocol%20on%20the%20use%20of%20Recording&ID=690&RPID=2625610&sch=doc&cat=13385&path=13385>

Committee Members:

Councillors: J Stokes (Chairman), K Aitken, S Barkham, S Hemraj, M Jamil, D Jones, D Over, B Rush (Vice Chairman), N Sandford, N Simons and S Warren

Substitutes: Councillors: G Casey, R Ferris and A Joseph

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF A MEETING OF THE HEALTH SCRUTINY COMMITTEE
 HELD AT 7.00PM ON
 MONDAY 12 MARCH 2018
 IN THE BOURGES / VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

Committee Members Present: Councillors M Cereste (Chairman), B Rush (Vice Chairman) K Aitken, N Sandford, G Casey, H Fuller, A Clarke, N Khan, S Lane, G Nawaz, J Whitby, Parish Councillor Co-opted Member Henry Clark, and Co-opted Member Dr Steve Watson

Also present	Susan Mahmoud Roxana Mojoo Jones Paul Marshall Stephen Graves Neil Doverty Ian Weller Marek Zamborsky Lee Miller Dr Emma Tiffin Tracy Dowling	Healthwatch Primary Care Commissioning Officer Interim Sector Head East of England Ambulance Service NHS Trust Chief Executive North West Anglia NHS Foundation Trust Chief Operating Officer North West Anglia NHS Foundation Trust Head of Urgent and Emergency Care Cambridge and Peterborough CCG Head of Adult Mental Health, Learning Disability Commissioning and Contracting, Cambridgeshire and Peterborough CCG Head of Transformation and Commissioning (Children and Maternity), Cambridgeshire and Peterborough CCG Adult Clinical Mental Health Lead Cambridgeshire and Peterborough CCG Chief Executive, Cambridgeshire and Peterborough NHS Foundation Trust
Officers Present:	Dr Liz Robin Joanna Morley	Director of Public Health Democratic Services Officer

44. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Barkham and Councillor Jamil. Councillor Sandford attended as a substitute for Councillor Barkham and Councillor Clark attended as a substitute for Councillor Jamil.

45. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

No declarations of interest or whipping declarations were received.

46. MINUTES OF THE HEALTH SCRUTINY COMMITTEE HELD ON 8 JANUARY 2018

The minutes of the meetings held on 8 January 2018 were agreed as a true and accurate record.

47. CALL-IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

There were no requests for Call-in to consider.

48. DENTAL SERVICES IN PETERBOROUGH

The Primary Care Commissioning Officer introduced the report which outlined dental service provision in Peterborough as well as the vision and future plans for the service.

The Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Councillors felt that the report did not address their questions and that the information contained within the report was out of date and did not focus on Peterborough.
- Patients who required emergency dental services were often told to call the next day at 7am but when they got through, even though that may have been at 7.15am, all the appointments had been taken.
- The out of hours service was under review as the contract would come to an end by March 2019 and officers were currently scoping the requirements for the service with a view to re-procuring a fit for purpose service.
- In an ideal world, instead of having dental access centres, patients should be registered with a dentist so that preventative work could be done.
- Work was currently under way to investigate who was using the access centres, what work was being done and whether they then registered with a regular dentist.
- There was no additional monies to spend on dental services to improve the immediate situation but where contract conditions had not been met, £156 000 had been clawed back and redeployed in other dental services.
- Councillors felt that the report outlined problems with dental service provision in Peterborough but did not offer any suggestions on how to tackle them.
- There was an issue with recruiting enough dentists to work in Peterborough.
- As Peterborough residents had particularly high levels of decay Members wanted to know if tooth 'varnishing' was offered to children to prevent later decay and what the current levels of this service was.
- The 111 service had a list of all the City's dental practices and expected patients to be referred to one of them.
- It was not clear to Members exactly what services were included in the £11 million contract.
- Dental practices were closely monitored to make sure contracts were delivered. Where practices were not meeting 96% of activity it was considered a breach and the commissioning officers started looking at contract sanctions. Where there has been a breach the providers had assured the CCG that this would not happen in 2018/19.
- For auditing and accounting purposes, when additional services were wanted, another contract was issued, instead of a variation on the existing contract, which is why some practices had 7 contracts.
- Tooth implants were only provided after trauma or an accident and then only with panel approval.

- Every treatment for every patient went through a dental assessment process and was monitored on a quarterly basis.
- The quality of materials used in the NHS was as good as those used in private practice and was fit for purpose.
- Contracts were commissioned on the number of the population in those areas rather than a geographical spread so there were more contracts with dentists in central Peterborough in comparison with rural areas.

AGREED ACTIONS

The Health Scrutiny Committee **RESOLVED** to note the report and requested that:

1. The Primary Care Commissioning Officer provides data on the levels of fluoride teeth varnishing being offered to children in Peterborough and the areas within Peterborough where this service is available.
2. NHS England Dental Services produces an up to date report for the Scrutiny Committee which outlines the current dental provision in Peterborough and provides details on exactly what services have been commissioned, what is being delivered and where there is a shortfall what measures are being put in place to address this. This report to be delivered by the report author at the next meeting of the scrutiny committee in the new municipal year.

49. AMBULANCE SERVICE – AMBULANCE RESPONSE PROGRAMME (ARP) AND THE IMPACT ON PETERBOROUGH

The Interim Sector Head of the East of England Ambulance Service (EEAST) NHS Trust introduced the report which updated the Committee on the NHSE Ambulance Response Programme (ARP) and its impact on Peterborough.

The Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members questioned whether paramedics were doing too many hours and working under too much stress especially as the service covered such a large geographic area which meant crews could start in Peterborough but finish in Great Yarmouth and have a long journey back after a stressful shift.
- The Ambulance Service was working with Unison to see how it could address the long hours and late finishes that ambulance crews did. Although the working party had come up with several propositions, it had yet to find a resolution that worked in practice. The nature of the service was that the closest resource was sent which meant that a crew may travel from March to Peterborough and then be the closest to a call that was on a different side of the City to the one they had come from.
- There had been changes to the way in which resources had been put out on the road so that the most suitable resource for the incident, attended. The service was therefore increasing its use of double staffed ambulances to attend category 2 and 3 incidents and reducing the use of rapid response vehicles.
- An independent service review confirmed that EEAST faced a significant capacity gap and required additional funding for several hundred more staffing positions across the region in order to cope with the growing pressure on the service. The service would be taking on the majority of this extra staff by recruiting students through the paramedical programme,

taking on additional qualified staff and transferring in from other areas. This recruitment would take place over the next three years and the additional funding to achieve this had been agreed.

- The numbers of calls to the service had gone up but the number of conveyed (to hospital) cases had gone down. This was partly because patients were being referred to an alternative service in order to keep them out of hospital and also because there were paramedics who had higher skill levels and were able to keep more people at home.
- Peterborough and Norfolk had a higher percentage of hand over times (over 30 minutes) than all other areas in England. This meant that the service was forced to stack 999 callers who were waiting for ambulances because the ambulances were waiting to offload their patients at hospital. These figures had been higher than the national average for five years and were recorded before the ARP came in but reflected a larger system issue i.e. not just the ambulance response but the hospital having the space to receive patients. The situation was slowly improving however down from 37% in January to 32% in February.
- Ambulances were equipped with the most up to date maps and satellite navigation to avoid any problems reaching patients, especially because of the very large geographic area that the service covered.
- A whistle-blower had gone to the press about 19 people dying because of ambulance delays over the Christmas period but none of these incidents were in the Peterborough area.
- For category 3 incidents, e.g. if someone fell over, there could be up to a 6 hour waiting time. If there were these extended delays then the service would look to use alternative resources such as a specialist falls services and working with community groups.
- GP practices had started to embed paramedics within their systems which had become an issue for the ambulance service as the more experienced paramedics had been lost to this kind of work as it offered better working hours.

AGREED ACTIONS:

The Health Scrutiny Committee **RESOLVED** to note the report and agreed to accept the invitation from the Interim Sector Head, East of England Ambulance Service NHS Trust to visit the Regional Operating Centre to see how the Ambulance Response Programme (ARP) worked.

50. WINTER PRESSURES

The Chief Operating Officer North West Anglia NHS Foundation Trust introduced the report which gave an overview of emergency admission demand and the plans for managing capacity pressures for the coming year.

The Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- The Trust was not achieving its targets and this was a real concern for the population they served especially as staff were working under such intense pressure.
- On a recent Sunday, of the 158 ambulances in operation in the area, 41 arrived at Addenbrookes and 117 arrived at Peterborough, which had 600 beds. In contrast Cambridge University Hospital had 100 ambulances arriving but had 1200 beds available which was double the number.
- The growth in the activity of admitted patients had been notable; over the last four months Peterborough and Hinchingsbrooke hospitals had averaged 14% more admissions to a bed

than in the same period last year which equated to 100 more beds being required. This hard fact contributed to the increase in queuing and waiting ambulances.

- Data showed that the length of stay in hospital was lower than average but the Trust still had higher delayed transfer of care rates.
- Peterborough had one of the fastest growing populations and this contributed to the rise in the number of admissions. This had been further compounded by a notable shift in the number of Lincolnshire residents coming to Peterborough hospital.
- Members questioned whether calls and ambulances could be diverted to Cambridge where there were more available beds but the problem was that the patients were local to Peterborough and statistics showed that discharge was earlier if you remained locally.
- In the last three years the size of existing wards had been increased to 36 beds in core wards. Another 100 beds were needed to support the population growth in Peterborough and it was suggested that the office space on the fourth floor of the hospital could be turned into two new wards to add extra capacity. Large scale capital funding would be needed to achieve this.
- Activity in neighbouring areas was having a direct effect on admissions to Peterborough. Grantham hospital was very small and now closed at 6pm every night which resulted in an estimated two extra ambulances every night which took last years' 12 extra beds.
- There were ongoing discussions with Lincolnshire STP about the Pilgrim hospital maternity unit at Boston. If the unit closed it was originally thought that patients would transfer to Lincoln however of the 2000 babies born last year, 800 mothers would be nearer to Peterborough and so closure at Boston would bring added capacity pressures to Peterborough.
- In June and July of last year the Trust was at 90% against its target of 95% patients being seen within a four hour waiting time. This figure had gone downhill and in December was at 70%. In February a figure of 78% was recorded.
- It was felt that there was not enough resilience built into the system at PCH for external events such as a norovirus outbreak that closed wards. The perfect storm of events was already happening and seemed to be concentrated at the Peterborough site.
- Admission avoidance schemes such as JET had been developed and more patients had been diverted into the Trust's Ambulatory Care Unit in order to reduce emergency care activity.
- An increased bed capacity brought with it the extreme challenge of staffing it adequately as there were simply not enough doctors and nurses available both locally and nationally..
- Peterborough Hospital had a lower nurse vacancy rate than Addenbrookes and Papworth as it was cheaper to live in Peterborough than Cambridge and therefore in some instances was more attractive.
- Cambridgeshire naturally had more capacity than Peterborough because of the specialized units and services that it offered.
- The population growth expected in Peterborough over the next twenty years would necessitate extra facilities that would be comparable in size to a small district hospital.
- Delayed Transfers of Care (into another healthcare setting) were recorded 72 hours after a patient had been deemed fit to leave hospital and at Peterborough Hospital these levels were considerably higher than planned. At peak times the level of DTOC's equated to almost four wards worth of patients, a 100 beds in total.
- Not all bed blocking came under Peterborough Council as there were many patients waiting to be released into the care of other authorities.
- It was much more difficult for patients to be discharged at the weekend and to organise packages of care because of the availability of other care professionals and services. Part of discussions going forward was to try and turn a traditional five day service into a seven day service.

RECOMMENDATION:

The Health Scrutiny Committee noted the report and **RECOMMENDED** that the Chief Operating Officer

1. Actively investigates addressing the capacity needs of Peterborough City Hospital by utilising the fourth floor of the hospital to provide two new wards and,
2. Returns to address the Scrutiny committee at its July meeting to discuss further proposals and options for increasing capacity at Peterborough City Hospital.

51. UPDATE ON THE SUCCESSES AND FAILURES OF INTEGRATED URGENT CARE 1 YEAR ON

The Head of Urgent and Emergency Care Cambridge and Peterborough Clinical Commissioning Group (CCG) introduced the report which provided the committee with an update on the status and performance of the Integrated Urgent Care (IUC) service 1 year on.

The Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members who had visited the 111 call service centre had found the visit extremely interesting and informative and expressed their thanks to those involved in organising it. As a consequence of the new information they had gleaned, Councillors felt that more needed to be done to promote the service to others.
- The 111 service was being promoted and advertised and 25,000 calls had been received in December. It was recognised that more needed to be done around language issues to make the service fully accessible to all.
- The 111 service was currently allowed 4 options, three of which were being used. Option 1 went through to the medical triage service, option 2 went through to first response service and option 4 was for healthcare professionals so that they could bypass triage.
- An option 3 was being discussed for Peterborough and Cambridgeshire which would direct callers straight to the social care call centre. This option would be used for those people who needed care but who did not need a full medical intervention. There would be greater working with officers in social care to support this initiative and help to lessen the number of hospital admissions.
- Dental calls were a problem for the 111 service as emergency appointments were not often available so they were then referred into a GP out of hours service. Some GP's said they were not insured for dental treatments so the problem built up.
- The 111 service worked well during the week but fell down at the weekend because of the problem of recruiting GP's to work shifts out of hours.

RECOMMENDATION:

The Health Scrutiny Committee noted the report and **RECOMMENDED** that;

The 111 Service enters into discussions with officers in Cambridgeshire and Peterborough to instigate an 'option 3' route which would direct patients calling in with a social care need straight to the social care call centre without the need to call a separate social care helpline.

AGREED ACTIONS:

The Health Scrutiny Committee **RESOLVED** to note the report and requested that the Urgent Care Lead Cambridgeshire and Peterborough CCG attends an all-party briefing meeting to promote the 111 service to Councillors by presenting on the scope of the service and how it operates.

52. BRIEFING UPDATE ON KEY CURRENT LOCAL MENTAL HEALTH WORK STREAMS

The Head of Adult Mental Health, Learning Disability Commissioning and Contracting, and the Head of Transformation and Commissioning (Children and Maternity) introduced the report which updated the Committee on mental health commissioning in and around Peterborough.

The Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members expressed concern about children's access to mental health services, in particular psychological therapies. The report noted that there was a national target to offer psychological therapies to 16.8% of the population who suffered depression and anxiety which Members felt was too small an amount and did not adequately cover enough people.
- The 16.8% target was in place until 2021 and thereafter would be increased to 25%. The CCG received funding from the Government for this level of access which equated to £9 million of funding.
- The 16.8% figure was an estimated prevalence figure so was quite difficult to validate. Additionally not everyone who had mild to moderate depression wished to access psychological therapy and instead chose an anti-depression medication.
- There was a self-referral system for accessing psychological therapies which had relatively short waiting times which suggested that the capacity for the service was good and patients received the type of treatment that they wanted.
- The government had set a national target of 32% of children with a diagnosable mental health condition should be able to access evidence based services by April 2019. Last year the level for the Peterborough area was at 14% but this year was up to 20% and was aiming for 35% by next year.
- Talking therapies were shown to have a limited benefit so there needed to be other ways in which young people and children could be supported to deal with mental health issues; this could include online counselling, access to sport and a change in environment.
- The waiting list times for children and young people to access services was a maximum of 18 weeks but the majority were seen within 6 weeks
- Anecdotally Members had heard that there seemed to be a problem transferring from children to adult services with differing thresholds and approaches being taken. This year in order to overcome some of the problems a transition team had been introduced which worked with 17 year olds who would be about to transfer into the adult system. This team included a form of peer support from patients who had gone through the process themselves as well as specialist staff.
- Most people who were getting specialist assessments for autism and ADHD were not then getting a positive diagnosis which was not the best use of consultant and psychiatric resource. As a result of this the pathways for autism and ADHD sufferers had been reviewed and more effective interventions had been introduced at an earlier stage which resulted in less people going through to that specialist service. However there was an increase of prevalence in the condition which would begin to affect the service.
- Waiting times for patients to see a specialist in the autism and ADHD field were 18 weeks.

- Neuro development services were fully integrated with young people’s mental health services (CAMHS) and was a service that was admired and copied by many other authorities as it delivered much better outcomes.
- CHUMS was the young people counselling service that brought the services available across Peterborough, together. Previously there had been patchwork provision with obvious geographical gaps and duplication.
- Sport, Art and Music therapy were well known tools used to help with recovery from mental illness. Members questioned whether there was a correlation between the demise of the teaching time of these subjects in schools over the past 20 years and the increase in children’s mental health problems.
- Art therapies and sports were currently being used in prisons, children’s wards and for those suffering eating disorders.
- Since Christmas there had been a new team of mental health practitioners in place who specialised in dealing with mental health problems from a young age and who schools could contact. These were specialists called emotional well-being practitioners who were locally based and did not have a caseload and were there to advise mainly schools but also anyone in the community, about mental health issues. Initially the focus in Peterborough for this resource had been on primary and secondary schools but if extra funds were available then this would be extended to nurseries.
- Currently it was felt that the parenting programmes that ran for those with children aged three to eight had been the most effective way to tackle mental health issues in the very young.
- Included in the Scrutiny report was the response of CPFT to the Health Service Ombudsman’s report regarding the investigation into a complaint made by Mr Nic Hart. The complaint was in relation to the care and treatment that Mr Hart’s daughter Avril received from the trust and was made after Avril died following a four year history of anorexia nervosa. The CPFT accepted the findings of the Ombudsman’s report and had taken actions to address the service failings. There were challenges experienced across the Country in the provision of eating disorder services and the report had made recommendations for national action which the CPFT were keen to engage with.

AGREED ACTIONS:

The Health Scrutiny Committee **RESOLVED** to note the update report on the 2017-18 deliverables of the Sustainability and Transformation Plan (STP) Mental Health Strategy Document “Working together for Mental Health in Cambridgeshire and Peterborough – a framework for the next five years”.

53. MONITORING SCUTINY RECOMMENDATIONS

The Democratic Services Officer introduced the report which provided the Committee with a record of recommendations made at the previous meeting and the outcome and progress of those recommendations to consider if further monitoring was required.

AGREED ACTIONS:

The Health Scrutiny Committee **RESOLVED** to consider the response from Cabinet Members and Officers to the recommendations made at the previous meeting, as attached in Appendix 1 of the report and agreed that no further monitoring of the recommendations was required.

54. FORWARD PLAN OF EXECUTIVE DECISIONS

The Committee received the latest version of the Council's Forward Plan of Executive Decisions containing key decisions that the Leader of the Council, the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

AGREED ACTIONS

The Health Scrutiny Committee **RESOLVED** to note the Forward Plan of Executive Decisions.

The Chairman took the opportunity at the close of the meeting to thank Councillor Khan, who was retiring from the Council, for his dedication and contribution to the work of the Health Scrutiny Committee.

The meeting began at 7.00pm and finished at 9.40pm.

CHAIRMAN

This page is intentionally left blank

HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 5
2 JULY 2018	PUBLIC REPORT

Report of:	Interim Director of Law and Governance	
Cabinet Member(s) responsible:	Cabinet Member for Resources	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 452508

APPOINTMENT OF CO-OPTED MEMBERS

R E C O M M E N D A T I O N S
<p>It is recommended that the Health Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Appoint Dr Steve Watson as a non-voting co-opted member for the municipal year 2018/2019. Appointment to be reviewed annually at the beginning of the next municipal year. 2. Appoint Parish Councillor Henry Clark as a non-voting co-opted member to represent the rural area for the municipal year 2018/2019. Appointment to be reviewed annually at the beginning of the next municipal year. 3. Appoint Parish Councillor Barry Warne as a second non-voting co-opted member to represent the rural area for the municipal year 2018/2019 or as the nominated substitute for Henry Clark should he be appointed as the non-voting co-opted member representing the rural area.

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Interim Director of Law and Governance.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to request that the Committee appoint Dr Steve Watson and Henry Clark as Non-Voting Co-opted Members for municipal year 2018/19 to the Health Scrutiny Committee in accordance with Part 3, Section 4 – Overview and Scrutiny Functions:

Paragraph 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.

And Part 4, Section 8 – Overview and Scrutiny Procedure Rules: Paragraph 3 - CO-OPTED MEMBERS

3.1 As well as any statutory co-opted members, Scrutiny Committees can co-opt up to four non-voting members on to the Committee.

3.2 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.

3.3 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can

be a second parish council member identified by the Parish Council Liaison Committee.

The Committee is also requested to consider appointing Parish Councillor Barry Warne as a second co-opted member representing the rural area or as a substitute for Henry Clark.

2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference No. 4.3 of Part 3, Section 4 – Overview and Scrutiny Functions – Co-optees.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
---	-----------	----------------------------------	------------

4. **BACKGROUND AND KEY ISSUES**

4.1 **Independent Co-opted Members**

Dr Steve Watson

The Committee have for some time wanted to add additional expertise to the membership of the Committee by co-opting further members with a medical or health related background. Dr Watson who has been a GP for some years and is now retired was therefore appointed as a co-opted member of the committee on 4 September 2017. Dr Watson has been an active and valuable member of the committee providing positive input and effective and challenging scrutiny at all meetings and has expressed a keen interest in continuing as a co-opted member.

It is therefore proposed that the Committee approve the appointment of Dr Steve Watson as an Independent co-opted member of the Committee for the municipal year 2018/19.

Parish Councillor Co-opted Members

Each Scrutiny committee has the ability to co-opt up to four non-voting co-opted members one of which will be a Parish Councillor representing a rural area to ensure the voice of the rural communities are reflected. The nomination will be decided by the Parish Council Liaison meeting. The Parish Council Liaison has therefore proposed that Parish Councillor Henry Clark be nominated to represent the rural area on the Health Scrutiny Committee and that Parish Councillor Barry Warne be nominated as a second co-opted member or as a substitute should the Committee decide to only appoint one Parish Councillor Co-opted Member.

It is therefore proposed that the Committee approve the appointment of Henry Clark as a Parish Councillor co-opted member of this committee to represent the rural area and consider the appointment of Barry Warne as a second Parish Councillor co-opted member or as a substitute for Henry Clark for the municipal year 2018/19.

NEXT STEPS

If the Committee agree to appoint the above nominations as co-opted members of the Health Scrutiny Committee from 2 July 2018, they will be able to attend and take part in all meetings of the Committee and any Task and Finish Groups that the Committee agree that they may be assigned to with no voting rights. If Barry Warne is appointed as a substitute he may attend and take part in any meeting when asked to attend as a substitute for Henry Clark.

5. **CONSULTATION**

5.1 None

6. **ANTICIPATED OUTCOMES OR IMPACT**

6.1 The inclusion of the co-opted members will allow the Committee a wider, more diverse input to

discussion, drawing on the relevant expertise of the additional members.

7. REASON FOR THE RECOMMENDATION

7.1 The recommendation is made to assist the Scrutiny Committee in fulfilling its terms of reference as set out in the constitution Part 3, Section 4 – Overview and Scrutiny Functions:

4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.

9. IMPLICATIONS

Financial Implications

9.1 Co-opted Members will receive a special responsibility allowance of £250 per annum as stated in the Members' Allowances Scheme.

Legal Implications

9.2 Due process has been followed with regards to the appointment of the co-opted members..

Equalities Implications

9.3 Members are keen to ensure that the Committee membership is as inclusive as possible and provides relevant expertise in accordance with the terms of reference for this committee.

Rural Implications

9.4 The appointment of a Parish Councillor as a co-opted member representing the rural area will ensure that the voice of the rural communities are reflected.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None.

11. APPENDICES

11.1 None.

This page is intentionally left blank

HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 6
2 JULY 2018	PUBLIC REPORT

Report of:	NHS England Midlands and East (East)	
Contact Officer(s):	Roxana Mojoo Jones – Commissioning Officer	Tel. 07730381324

DENTAL SERVICES IN PETERBOROUGH

R E C O M M E N D A T I O N S
It is recommended that the Health Scrutiny Committee note the contents of this report for information

1. ORIGIN OF REPORT

1.1 The report is being presented at the request of the Health Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This report has been produced at the request of the Health Scrutiny Committee.

2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions; paragraph No. 2.1 Functions determined by Council - Scrutiny of the NHS and NHS providers.

3. BACKGROUND AND KEY ISSUES

At its meeting on 12 March 2018 the Health Scrutiny Committee **RESOLVED** to note the report presented on Dental Services in Peterborough and requested that:

1. NHS England Dental Services produces an up to date report for the Scrutiny Committee which outlines the current dental provision in Peterborough and provides details on exactly what services have been commissioned, what is being delivered, and where there is a shortfall what measures are being put in place to address this.
2. Procurement for Community Dental Services in Suffolk, Cambridgeshire and Peterborough, Great Yarmouth and Waveney, and Norfolk.
3. The Primary Care Commissioning Officer provides data on the levels of fluoride teeth varnishing being offered to children in Peterborough and the areas within Peterborough where this service is available
4. This report to be presented by the report author at the next meeting of the scrutiny committee in the new municipal year

3.1 **The Health Scrutiny Committee has requested details of the current dental services provision in Peterborough:**

Background

In hours dental care is commissioned by NHS England across the Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) area. This includes both routine and urgent dental care delivered by general dental practices and urgent care delivered by the dental access centre. There are 35 contracts providing dental care in the Peterborough area. The contractual mechanism is via 23 General Dental Service (GDS) contracts and 12 Personal Dental Service (PDS) agreements. GDS contracts are not time limited, whilst PDS agreements have an end date.

Two of the contracts/agreements are for minor oral surgery (complex extractions), three for orthodontics (teeth straightening) and seven for dental access (for urgent dental care); with the remaining 23 for general dental services (routine and urgent dental care).

The total spends for primary care dental service provision in the Peterborough area in 2017/18 was £9,026,382.79. £7,764,957.27 was spent on general dentistry including dental access centres and minor oral surgery, and £1,261,425.52 was spent on orthodontics. Each of the contracts is managed by units of activity. These are referred to as Units of Dental Activity (UDAs) for general dental services and Units of Orthodontic Activity (UOAs) for orthodontic services. Under GDS and PDS regulations, providers have to deliver at least 96% of contracted activity in each year. If providers fail to deliver at least 96% of activity, they are subject to a financial clawback to 100% of the under delivery.

If between 96% and 100% of activity is delivered, providers are able to carry forward the shortfall of activity to be delivered in the following year. Contractors are allowed to over perform by up to 2%; however this over performance is a negative carry forward which results in up to 2% less activity being delivered in the following year.

Contract delivery for Peterborough over three years

- 2015/16 General Dental Service contracts – 6 contracts underperformed and 17 achieved the contracted activity.
- 2016/17 General Dental Service contracts – 7 contracts under performed with 16 achieving the contracted activity.
- 2017/18 final year end data is yet to be published June 2018. However, data available to March 2018 indicates that 14 General Dental Service contracts underperformed and 9 were on target to achieve the required year end position.

Contract delivery for Peterborough has been reasonably consistent over 2015/16 and 2016/17 with the majority of providers delivering at least 96% of their contracted activity for general dental and orthodontic services. There are however a small number of providers who have not delivered their contracted activity. NHS England is currently working with dental providers who have consistently not been able to deliver their activity. In most cases we would look to adjust the contracts to a level that can be delivered.

Details of all contracts for the Peterborough area, activity commissioned and performance over the last three years.

Please see Appendix 1

Access issues that have been identified in the Peterborough area

Access issues have been identified in the Peterborough area, with some patients struggling to access both routine and urgent dental care. NHS England put additional capacity in place for urgent care at the dental access centre and additional routine and urgent care with a small number of dental practices in the Peterborough area during 2017/18. This additional capacity with a total value of £156k was delivered to the end of March 2018. The funding for the additional activity came from contracts which under performed during 2017/18. For 2018/19 NHS England

has put in additional activity for urgent care into the dental access centre whilst we review the access issues in the Peterborough area. The review will be completed by end March 2019.

Vision and future plans for NHS dental services in Peterborough

The amount of primary care dental provision commissioned in 2017/18 remains unchanged from 2016/17. It should be noted that there have been no new monies for primary care dental service provision for a number of years.

As part of our contract management we will continue to monitor and work with practices that have not met their contracted activity within Peterborough. Where contracts have underperformed, NHS England will review contracts. NHS England will also consider where there are gaps in services, or under provision in certain areas, taking into account the size of the population and areas of deprivation.

Population growth in Peterborough

Across the East of England there are a number of areas where there is a growth of population; some of this is predicted and taken into account in the oral health needs assessment. There is also population growth due to building programmes. Population growth will be taken into account in future commissioning decisions.

NHS England is committed to working with public health and other colleagues to gain a better understanding of access to primary dental care across Essex and East Anglia and the factors that may affect this. This includes the identification of service gaps, changes in demand for services and identification of new builds/population changes and the implications for planning primary care dental services. This will also take into account the health profiles and areas/pockets of deprivation across the East of England, which will include Peterborough.

Dental Needs Assessment for Peterborough

Please see Appendix 2

Application of fluoride varnish to children and young adults attending NHS dental practices in Peterborough

On average, around half of the children and young adults aged 2 to 18 years attending an NHS dental practice in Peterborough receive an application of fluoride varnish as part of a course of dental treatment.

In 2016/17, 47.9% in this age group received an application of fluoride varnish as part of a course of treatment and in 2017/18 the figure was higher at 54%. These figures compare favourably with England averages of 41.1% and 47.9% for 2016/17 and 2017/18 respectively.

Please see Appendix 3

Review and procurement of the out of hours dental services in Peterborough, Cambridge, Norfolk, Great Yarmouth and Waveney

In Peterborough, the dental out of hours service is currently delivered by Cambridgeshire Community Services NHS Trust and are delivered from the Peterborough dental access Centre at 5 Midgate, Peterborough, Cambridgeshire, PE1 1TN. The out of hours service is available Saturday, Sunday and bank holidays.

The current Personal Dental Service (PDS) agreement in place with Cambridgeshire Community Services NHS Trust for out of hours is due to expire on 31 March 2019.

NHS England commenced phase one of the out of hours project during 2016/17 and recommissioned services in Essex. Part one of phase two involved the review and recommissioning of out of hours services in Suffolk; this completed in March 2018. The final phase has commenced for Peterborough, Cambridge, Norfolk, Great Yarmouth and Waveney with the intention to go out to procurement with contract award planned for April 2019.

Each of the areas in this final phase has different contracting arrangements with some disparity within these arrangements. NHS England commenced a review of the out of hours services taking into account local population, need and demand of services. There has been a period of engagement with providers, patients and the public to inform commissioning decisions and the development of the service specification.

Future stakeholder briefings will be provided at key stages of the project.

Following the re-procurement of services, patients will continue to be able to access urgent dental treatment, where considered clinically necessary on weekends and bank holidays.

Community Dental Services

In Peterborough, Community Dental Services are currently delivered by Cambridgeshire Community Services NHS Trust and is delivered from the Peterborough Dental Access Centre at 5 Midgate, Peterborough, Cambridgeshire, PE1 1TN.

The current Personal Dental Service (PDS) agreement in place with Cambridgeshire Community Services NHS Trust is due to expire on 31 March 2019.

A project is currently being undertaken for the procurement of new services across East Anglia. These services will include general dental services and health promotions and screening. The responsibility for the health promotion element should rest with local authorities, however all local authorities have requested that this remains within the future contract. The new service will be known as Special Care Dental Services.

This project is in the process of reviewing options and has not yet defined the number of providers. Bidders will have the option of proposing their model of service and the locations from which service will be delivered. That said, commissioners are conscious of ensuring good access for patients, particularly for vulnerable and disabled patients.

The provider must have an appropriate premises solution with:

- Sufficient services to meet the needs of the population.
- An appropriate number of fixed clinics within each county boundary to enable equitable access, including at least one fixed clinic within each county boundary normally open Monday to Friday, 9am to 5pm. Beyond these core times NHS England (Midlands & East (East)) is looking for extended access to support the needs of patients.
- Consideration of the use of a mobile clinic solution to address particular access problems, such as rurality.
- Provider must also have an appropriate level of staff to support the services.

The project group will be responsible for the process which awards contracts for all areas of East Anglia and is supported nationally by Arden Gem Commissioning Support Unit. The project group consists of a variety of members including commissioners, clinical representatives, dental public health and finance. It is hoped that there will be a patient representative on the interview panel which forms part of the procurement process. Peterborough is not considered separately.

Please see Appendix 4

6. REASON FOR THE RECOMMENDATION

6.1 There are no recommendations put forward in this report.

9. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 None

10. APPENDICES

10.1 Appendix 1 Peterborough Practices

Appendix 2 Oral Health in Peterborough

Appendix 3 Fluoride Varnish

Appendix 4 Stakeholder Briefing Community Services

This page is intentionally left blank

PETERBOROUGH PRACTICES ONLY

Contract Number (OF)	Contractor(s)	Surgery Name	Treatment Address Line 3	Contract Address	CCG	Contract Purpose	TCV 2017-18	Total Contracted UDA/UAO 17/18	Cost per UDA/UAO	Year to date UDA/UAO for 2017/2018	% contracted UDA and carry forward UDA/UAO achieved March 2018	17-18 Performance UDA/UAO March 18.	15-16 % (UDA)/UAO	15-16 Performance (UDA)/UAO	16-17 % (UDA)/UAO	16-17 Performance (UDA)/UAO
836036/0001	Mr B S Sanghera	Green Tree Dental	Peterborough	95 Lincoln Road	NHS Cambridgeshire and Peterborough CCG	General	£776,456.61	31345.00	£24.77	29092.40	99.0 %	On Target	99.99	On Target	96.90	On Target
119113/0001	Onefiveseven Partnership	157 Dental Group	Peterborough	157 Broadway	NHS Cambridgeshire and Peterborough CCG	General	£29,809.73	1189.00	£25.07	1534.60	145.6 %	Over Target	99.75	On Target	103.23	On Target
167231/0001	Onefiveseven Partnership	157 Dental Group	Peterborough	157 Broadway	NHS Cambridgeshire and Peterborough CCG	General	£215,824.96	6208.00	£34.77	4312.60	77.2 %	Under	102.98	On Target	100.01	On Target
167231/0002	Onefiveseven Partnership	157 Dental Group	Peterborough	157 Broadway	NHS Cambridgeshire and Peterborough CCG	General	£322,286.32	11708.00	£27.53	10165.20	89.3 %	Under	103.00	On Target	104.42	Over
167231/0003	Onefiveseven Partnership	157 Dental Group	Peterborough	157 Broadway	NHS Cambridgeshire and Peterborough CCG	General	£12,592.83	500.00	£25.19	493.20	97.8 %	On Target	103.48	On Target	99.16	On Target
167231/0004	Onefiveseven Partnership	157 Dental Group	Peterborough	157 Broadway	NHS Cambridgeshire and Peterborough CCG	General	£100,742.67	4000.00	£25.19	2141.40	53.5 %	Under	103.94	On Target	96.81	On Target
187941/0001	Onefiveseven Partnership	157 Dental Group	Peterborough	157 Broadway	NHS Cambridgeshire and Peterborough CCG	General	£42,926.52	1735.00	£24.74	1290.80	99.7 %	On Target	101.39	On Target	101.99	On Target
232475/0001	Mr S Nicol, Mr R Bryant, Mr E Coyle and	157 Dental Group	Peterborough	157 Broadway	NHS Cambridgeshire and Peterborough CCG	General	£120,432.48	4022.00	£29.94	3283.40	90.9 %	Under	99.05	On Target	91.66	Under
907332/0001	Mr H J Dhanji	Mace Dental Surgery	Peterborough	Stanground	NHS Cambridgeshire and Peterborough CCG	General	£32,539.35	1400.00	£23.24	1166.4	83.3 %	Under	78.25	Under	93.18	Under
175900/0002	Onefiveseven Partnership	Herlington Dental Practice	Peterborough	Herlington, Orton	NHS Cambridgeshire and Peterborough CCG	General	£484,373.46	19896.00	£24.35	16498.80	92.6 %	Under	101.32	On Target	101.13	On Target
171018/0001	The Hamptons Dental Care	Makwana & Patel Dentiques Ltd	Peterborough	9 The Ridge, Lond	NHS Cambridgeshire and Peterborough CCG	General	£87,538.94	3694.00	£23.70	2104.80	76.2 %	Under	103.34	On Target	100.74	On Target
171018/0002	The Hamptons Dental Care	Makwana & Patel Dentiques Ltd	Peterborough	9 The Ridge, Lond	NHS Cambridgeshire and Peterborough CCG	General	£20,299.66	806.00	£25.19	385.60	47.7 %	Under	105.78	Over	99.70	On Target
140708/0001	Bretton Dental Clinic Partnership	Bretton Dental Practice	Peterborough	125 Eyrescroft Bre	NHS Cambridgeshire and Peterborough CCG	General	£322,531.47	12814.00	£25.17	11182.80	94.7 %	On Target	98.21	On Target	96.59	On Target
147052/0001	Matley Dental Surgery	Matley Dental Surgery	Peterborough	Orton Brimbles	NHS Cambridgeshire and Peterborough CCG	General	£23,729.40	1000.00	£23.73	843.40	92.5 %	Under	73.00	Under	91.04	Under
175900/0004	Onefiveseven Partnership	Bushfield Dental Practice	Peterborough	Orton Centre	NHS Cambridgeshire and Peterborough CCG	General	£267,868.63	10449.00	£25.64	9925.20	100.0 %	On Target	100.29	On Target	99.95	On Target
763438/0002	Mr M Saleem	Eye Dental Practice	Peterborough	14 Broad Street	NHS Cambridgeshire and Peterborough CCG	General	£179,202.33	7305.00	£24.53	6248.80	94.0 %	On Target	99.89	On Target	99.57	On Target
763438/0003	Mr M Saleem	Eye Dental Practice	Peterborough	14 Broad Street	NHS Cambridgeshire and Peterborough CCG	General	£75,556.99	3000.00	£25.19	2504.80	94.1 %	On Target	99.53	On Target	100.04	On Target
175900/0003	Onefiveseven Partnership	Werrington Dental Practice	Peterborough	14 Skaters Way	NHS Cambridgeshire and Peterborough CCG	General	£432,669.66	20573.00	£21.03	17543.40	95.6 %	On Target	101.87	On Target	103.03	On Target
813095/0002	Ms BA Brabbins	Newborough Dental Practice	Peterborough	1 School Road	NHS Cambridgeshire and Peterborough CCG	General	£24,360.45	1000.00	£24.36	844.00	93.4 %	Under	102.12	On Target	105.18	Over
102016/0001	The Peterborough Dental Practice Part	Fulbridge Road Dental Surgery	Peterborough	Fulbridge Road	NHS Cambridgeshire and Peterborough CCG	General	£685,950.62	22,500.00	£30.49	16,242.20	72.19 %	Under	91.65	Under	85.61	Under
110817/0001	1A Group Dental Practice Partnership I	Werrington Dental Practice	Peterborough	97 Church Street	NHS Cambridgeshire and Peterborough CCG	General	£703,692.24	27,605.00	£23.38	23,263.40	84.27 %	Under	80.58	Under	95.38	Under
110817/0002	1A Group Dental Practice Partnership I	Lincoln Road	Peterborough	Lincoln Road	NHS Cambridgeshire and Peterborough CCG	General	£1,398,710.56	50,178.00	£26.37	42,769.80	85.24 %	Under	88.00	Under	91.52	Under
132454/0001	1A Bretton IDH	Upstairs Bretton Medical Centre	Peterborough	Bretton	NHS Cambridgeshire and Peterborough CCG	General	£131,504.44	21,000.00	£25.05	15,897.00	75.70 %	Under	89.63	Under	68.52	Under
132225/0001	Peterborough Dental Access Centre	Midgate House	Peterborough	5 Midgate	NHS Cambridgeshire and Peterborough CCG	PDS Contract	£192,544.72	4000	£48.14	5185.00	129.63%	Over	116.73	Over	115.90	Over
132225/0002	Peterborough Dental Access Centre	Midgate House	Peterborough	5 Midgate	NHS Cambridgeshire and Peterborough CCG	PDS Contract	£37,182.53	632	£58.83	758.20	119.97%	Over	109.34	Over	116.08	Over
132225/0003	Peterborough Dental Access Centre	Midgate House	Peterborough	5 Midgate	NHS Cambridgeshire and Peterborough CCG	PDS Contract	£34,763.95	390	£89.14	467.40	119.85%	Over	145.59	Over	132.31	Over
132225/0004	Peterborough Dental Access Centre	Midgate House	Peterborough	5 Midgate	NHS Cambridgeshire and Peterborough CCG	PDS Contract	£110,445.79	1475	£74.88	1650.40	111.89%	Over	112.50	Over	136.37	Over
132225/0005	Peterborough Dental Access Centre	Midgate House	Peterborough	5 Midgate	NHS Cambridgeshire and Peterborough CCG	PDS Contract	£13,159.36	148	£88.91	153.20	103.51%	Over	123.11	Over	135.27	Over
132225/0006	Peterborough Dental Access Centre	Midgate House	Peterborough	5 Midgate	NHS Cambridgeshire and Peterborough CCG	PDS Contract	£609,016.81	1416	£430.10	1954.40	138.02%	Over	157.97	Over	157.15	Over
132225/0007	Peterborough Dental Access Centre	Midgate House	Peterborough	5 Midgate	NHS Cambridgeshire and Peterborough CCG	PDS Contract	£13,581.37	40	£339.53	334.00	835.00%	Over	822.50	Over	530.50	Over
135518/0001	Minor Oral Surgery, Peterborough Den	Midgate House	Peterborough	5 Midgate	NHS Cambridgeshire and Peterborough CCG	PDS Contract	£249,221.69	2118	£117.67	3870	91.10%	Over	2.64	Under	43.22	Under
135518/0002	Minor Oral Surgery, Peterborough Den	Midgate House	Peterborough	5 Midgate	NHS Cambridgeshire and Peterborough CCG	PDS Contract	£13,440.73	180	£74.67	846	235.65%	Over	148.61	Over	771.11	Over
163325/0001	Campbell Huber Orthodontists	Park Road - UOA	Peterborough	81-83 Park Road	NHS Cambridgeshire and Peterborough CCG	PDS Contract	£296,618.15	4781	£62.04	4587	97.03 %	Target	100.23	over	101.09	over
163325/0002	Campbell Huber Orthodontists	Park Road - UOA	Peterborough	81-83 Park Road	NHS Cambridgeshire and Peterborough CCG	PDS Contract	£265,213.26	4075	£65.08	3737.6	92.24 %	Under	73.88	Under	100.52	over
12252/0001	Peterborough Orthodontics	Eastfield Road - UOA	Peterborough	Eastfield	NHS Cambridgeshire and Peterborough CCG	PDS Contract	£699,594.11	11474	£60.97	11243	97.99%	Target	99.51	On Target	100.20	over

Final Year end Data still to be published for 2017/18.

14 General Dental Contracts showing an under delivery of activity to March 2018

9 General Dental Contracts showing meeting contracted delivery and over to March 2018

Orthodontics UOA Contracts
 Minor Oral Surgery
 Urgent Care

23

This page is intentionally left blank

Appendix 2

Oral health in Peterborough. 7th December 2016

1. Oral health of children in Peterborough

Oral health in children and young people in Peterborough is generally good although it compares unfavourably with other areas in East Anglia and with the national picture. In the most recent 2014/2015 National Dental Epidemiology Programme (NDEP) survey 70% of five year olds in Peterborough were seen to be free from dental decay. This compares with averages for East of England of 79.7% and England 75.2%. The average number of decayed missing and filled teeth (dmft) in 5 year olds was 1.1 compared with East of England 0.7 and England 0.8.

Population averages can mask oral health inequalities. Five year old children who suffer from dental decay in Peterborough have on average 3.8 decayed missing or filled teeth. This compares with an average of 3.2 for East of England and 3.4 for England.

Figure 1 shows the mean dmft in 5 year olds by lower tier local authority when children who are free from decay are excluded. There is a strong association between dental decay in children and social and material deprivation.

Figure 1: mean dmft for deciduous teeth in 5 year olds where dmft>0 and compares Peterborough with the rest of East Anglia

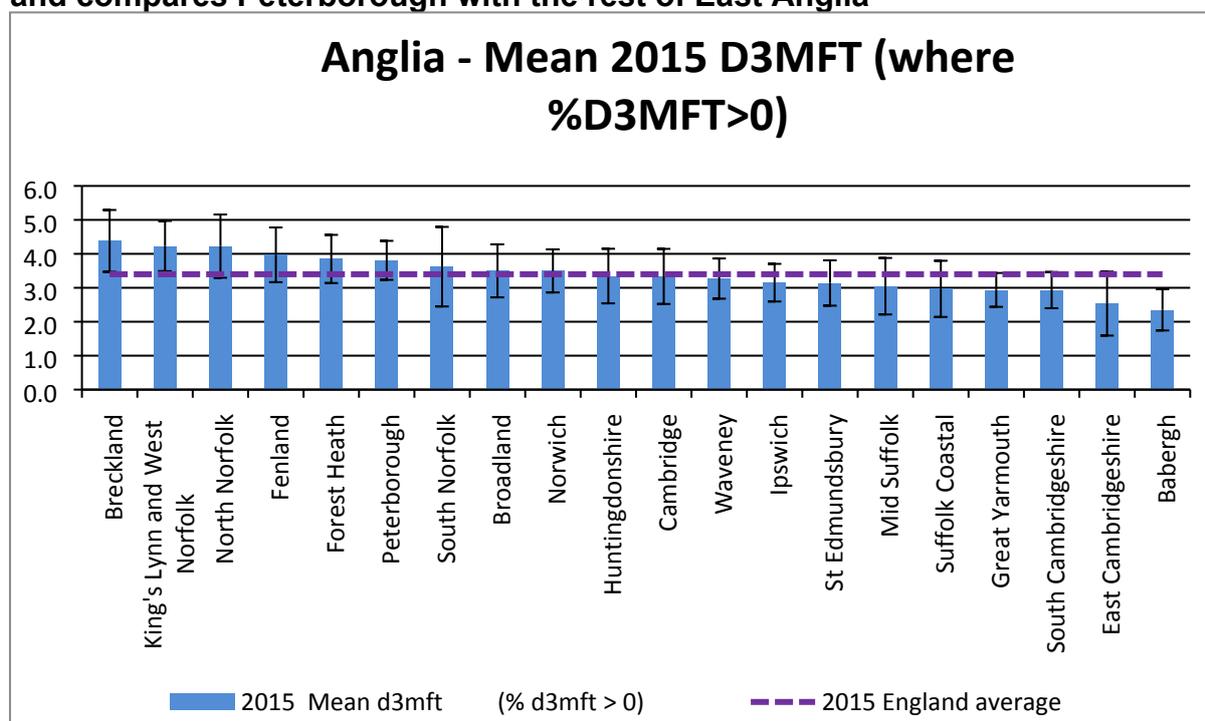
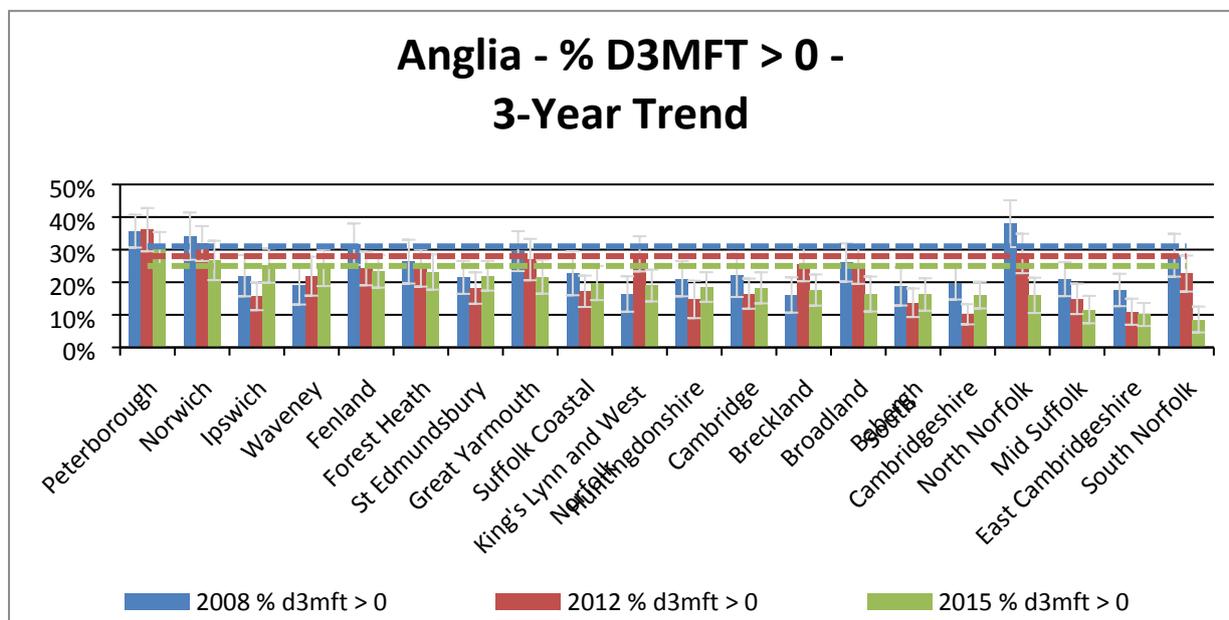


Figure 2 shows the trend in decay experience of five year olds in East of England between 2008 and 2015 by lower tier local authority. There has been an improvement in Peterborough and the percentage of children with

decay experience aged 5 years is falling. However Peterborough is still worse than most of the rest of East Anglia.

Figure 2: Percentage of five year old children with decay experience by Lower Tier Local Authority Area in East of England 2008/9, 2011/12 and 2014/2015



Source: National Dental Epidemiology Programme for England 5 year old survey

The pattern for twelve year old children in Peterborough is generally similar to that of the five year olds. In 2007/08, the prevalence of decay was 35.5%, higher than the national average of 33.4% with 64.5% of children free from decay in their permanent teeth. In terms of severity of dental decay at age twelve, oral health in the twelve year old population in Peterborough is slightly better than the England average. In Peterborough the average number of decayed missing and filled teeth (DMFT) is 0.7 compared with an England average of 0.74.

In terms of disease burden in those twelve year old children who already have decay, the value for Peterborough is DMFT 1.98, slightly better than the average for England DMFT 2.21. This reiterates how poor oral health is linked with socio-economic deprivation, as these results indicate that a polarisation in caries experience is occurring with an increasing number of children remaining caries free, and the disease becoming concentrated in a diminishing number of socially deprived children.

In both age groups, there are indications that children may not be gaining the appropriate access and / or dental treatment that are required.

2. Oral health of adults in Peterborough

Local data on adult oral health are not routinely collected in the UK. The decennial national surveys do however collect data to regional level.

Overall, in the most recent Adult Dental Health Survey 2009, twenty per cent of dentate adults in the East of England were found to have excellent oral health. That is they had twenty one or more natural teeth, 18 or more sound and untreated teeth, no active decay at any site, no periodontal pocketing or loss of attachment above 4mm and no plaque or calculus. This is the highest percentage in England and compares with an England average of ten per cent.

Table 1: Proportion of adults with excellent oral health by English Strategic Health Authority- England 2009

Dentate Adults	Percentage with excellent oral health
All	10
North East	10
North West	7
Yorkshire and Humber	8
East Midlands	7
West Midlands	4
East of England	20
London	11
South East Coast	17
South Central	7
South West	6

Source: The Information Centre Adult Dental Health Survey 2009- England Key Findings. Chenery, V. published March 2011

The findings of the ADHS survey (2009) suggests that oral health inequalities continue to be geographically clustered however as table 2 shows, adults in the South of England tend to have better oral health than adults in the North. More adults are retaining more of their natural teeth and East of England compares favourably to the rest of England and has improved between 1998 and 2009. The percentage of adults who are edentulous has more than halved in the same time period from eleven to four per cent.

Table 2: Dental status by characteristics of adults- ADHS 2009

English Strategic Health Authority	Dental Status	
	% dentate	% edentate
North East	92	8
North West	93	7
Yorkshire and The Humber	93	7
East Midlands	94	6
West Midlands	91	9
East of England	96	4
London	96	4
South East Coast	95	5
South Central	98	2
South West	94	6

Dental Caries in Adults in East of England

- Adults in the East of England had on average 0.5 carious teeth compared with 1.1 carious teeth for dentate adults in the North East and South West.
- Adults in the East of England with at least one carious tooth had on average 2.2 carious teeth compared with 3.2 among adults in the North East and South West.
- Fifteen per cent of dentate adults had primary caries in the East of England compared with 28 per cent of dentate adults in the West Midlands.

3. Priorities to improve oral health outcomes in Peterborough

Oral diseases are largely preventable; and there is a need to develop interventions to achieve sustained and long-term improvements in oral health and reduce inequalities. Improvements in oral health over the past 30 years have been largely unrelated to clinical treatment. The greatest impact has been made by social, economic and environmental factors, alongside the widespread use of fluoride toothpaste.

In moving forward, priorities in Peterborough should include:

- Commissioning specific oral health programmes based on the evidence base and needs of the local population.
- On-going commissioning of dental epidemiological surveys by local authorities as part of their statutory requirements is necessary to monitor oral health and progress against the Public Health Outcomes Framework (2013-16) indicator relating to “tooth decay in five year old children”
- Using the principles of proportionate universalism a combination of both universal and targeted activities, alongside specialist services, should be employed. Opportunities within existing services should be explored to include oral health promotion activities for example using health visitors at the 12 month and two and a half year check.
- Areas with children with high levels of tooth decay should be identified, and preventive services should be targeted to these locations. Children, particularly those living in material and social deprivation, may benefit from targeted interventions such as brushing schemes with fluoride toothpaste or other fluoride interventions such as fluoride varnish schemes.
- Local authorities should work towards improving oral health and reducing oral health inequalities through the commissioning of evidence-based oral and general health promotion programmes. This could involve integrating oral health messages into all health promotion strategies to reduce oral diseases in parallel with other chronic diseases such as obesity, cancers, heart disease and diabetes. The ‘common risk factor’ approach focuses

on generic prevention by reducing tobacco and alcohol use, improving diet and hygiene, and minimising stress and trauma.

- Local authorities have a responsibility to engage in the planning and evaluation of local dental services and can therefore influence the culture of health services. They have unique powers around health scrutiny in particular, which enable them to review the planning, provision and operation of health services in their area
- Health and Wellbeing Boards need to work in partnership with NHS England, Local Dental Professional Networks, and providers, to ensure that both preventative and treatment services meet the needs of the local population
- Ensuring that all JSNAs in Peterborough include a section on the oral health needs of the local population, highlighting inequalities, and identifying the strategic direction of service delivery to meet those needs.

4. Local initiatives in Peterborough

Tooth decay is the most common oral disease affecting children in England, yet it is largely preventable. Despite substantial general improvements in the oral health of children across the UK, marked inequalities remain, with the major burden of disease falling particularly on children from socially disadvantaged or excluded groups. Good oral health is fundamental to general health and wellbeing, and the consequences of dental decay include: pain, time off school, loss of sleep, reduced nutrition, problems with speech and chewing, self-consciousness and embarrassment.

Peterborough is running an oral health promotion programme using health visitors to deliver oral health promotion messages at the 12 month old check. They are also distributing tooth brush and fluoride toothpaste packs. There are plans to engage with local dentists to encourage parents to take child to the dentist regularly. Peterborough LA is working closely with the East Anglia Local Professional Network to strengthen clinical engagement and promote child friendly dental practices in the area.

The role of local authorities in improving the oral health of children and young people

Local authorities are statutorily required to provide or commission oral health promotion programmes to improve the health of the local population, to an extent that they consider appropriate in their areas. They are also required to provide or commission oral health surveys.

Amanda Crosse, Consultant in Dental Public Health, PHE East of England

This page is intentionally left blank

Appendix 3 – Fluoride Varnish Peterborough

Fluoride varnish applications delivered by NHS general dental practices to children living in Peterborough.

Background

Delivering Better Oral Health: an evidence-based toolkit for prevention Third edition March 2017 recommends that all children (aged three years and above) and young adults up to the age of 18 years receive an application of fluoride varnish to teeth twice a year (2.2% NaF)

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/605266/Delivering_better_oral_health.pdf

Fluoride varnish is one of the best options for increasing the availability of topical fluoride, regardless of the levels of fluoride in the water supply. High quality evidence of the caries-preventive effectiveness of fluoride varnish in both permanent and primary dentitions is available and has been updated recently. A number of systematic reviews conclude that applications two or more times a year produce a mean reduction in caries increment of 37% in the primary dentition and 43% in the permanent. The evidence supports the view that varnish application can also arrest existing lesions on the smooth surfaces of primary teeth and roots of permanent teeth.

Fluoride varnish for use as a topical treatment has a number of practical advantages. It is well accepted and considered to be safe. Further, the application of fluoride varnish is simple and requires minimal training.

Some fluoride varnishes contain alcohol but it has been agreed on the authority of the West Midlands Shari'ah Council that they are suitable for use by Muslims as they are being used as a medicament and are not an intoxicant, and are used in small amounts well below that which would intoxicate and they are not being used for reasons of vanity.

Application of fluoride varnish to children and young adults attending NHS dental practices in Peterborough

On average around half of the children and young adults aged 2 to 18 years attending an NHS dental practice in Peterborough, receive an application of fluoride varnish as part of a course of dental treatment.

In 2016/2017 47.9% in this age group received an application of fluoride varnish as part of a course of treatment and in 2017/2018 the figure was higher at 54%. These figures compare favourably with England averages of 41.1% and 47.9% for 2016/2017 and 2017/2018 respectively.

Tables 1 and 2 show the rate of application by age group.

Table 1: Number of NHS courses of dental treatment and the rate per 100 that included a fluoride application by age 2016/2017

2016-17			
Patient Age	FP17s with Fluoride Varnish	Total FP17s	Rate per 100
2	231	1,422	16.2
3	793	2,076	38.2
4	1,247	2,718	45.9
5	1,617	3,151	51.3
6	1,801	3,433	52.5
7	1,842	3,404	54.1
8	1,896	3,417	55.5
9	1,836	3,121	58.8
10	1,703	2,982	57.1
11	1,526	2,768	55.1
12	1,463	2,646	55.3
13	1,328	2,514	52.8
14	1,259	2,465	51.1
15	1,016	2,212	45.9
16	797	2,180	36.6
17	576	2,166	26.6
18	210	1,482	14.2
Total	21,141	44,157	47.9

Source: NHS BSA

Table 2: Number of NHS courses of dental treatment and the rate per 100 that included a fluoride application by age 2017/2018

2017-18			
Patient Age	FP17s with Fluoride Varnish	Total FP17s	Rate per 100
2	233	1,405	16.6
3	876	2,136	41.0
4	1,403	2,702	51.9
5	1,826	3,279	55.7
6	2,105	3,478	60.5
7	2,247	3,663	61.3
8	2,139	3,484	61.4
9	2,282	3,484	65.5
10	2,048	3,123	65.6
11	1,856	2,860	64.9
12	1,664	2,830	58.8
13	1,605	2,796	57.4
14	1,387	2,505	55.4

2017-18			
Patient Age	FP17s with Fluoride Varnish	Total FP17s	Rate per 100
15	1,268	2,437	52.0
16	936	2,178	43.0
17	669	2,050	32.6
18	206	1,475	14.0
Total	24,750	45,885	54.0

Source: NHS BSA

It is not known from these figures if two applications a year are delivered to every patient. One application a year is likely to be less effective.

Children and young adults attending an NHS dentist in Peterborough

Over a two year period 64.9% of the population, aged 0 to 18 years, living in Peterborough attended an NHS dentist for a course of treatment. This compares with an England average of 67.9% as shown in Table 3.

Table 3 shows the number and percentage of the population of patients aged 0-18 years resident in Peterborough attending an NHS dentist in the previous 24 months up to 31/03/2018

Data uses 24 month patient list, a measure which describes the number of patients seen in the previous 24 months (from 31/03/18). The measure provides a count of the number of distinct patient identities scheduled during the last 24 months. This metric is an indication of the number of unique patients that are considered NHS patients. Age for the patient derived from patient date of birth as recorded on the FP17. The age is calculated in relation to the period when the data is extracted.

Therefore in the 24 month counts patients are defined as aged 0-18 on the last day of the 24 month period (31/03/2018). As a result, patients treated in the period whose ages changed to outside the parameters (example 18-19) will not be included.

Population figures are taken from ONS mid-year estimates

"Peterborough" data based on patients resident in the Local Authority of Peterborough.

"Q56" data based on patients resident in the Q56 local health board area.

"England" based on patients resident in the country of England.

Resident: Refers to where a patient was resident at various geographies (such as local authority). Based on the home postcode recorded in the personal details section of each FP17 submitted, therefore is dependent on this information being included and accurate in the records. This is not dependent on where the patient received treatment, so can either be in or outside the Local Authority area.

Table 3: Number and percentage of the population of patients aged 0-18 years resident in Peterborough attending an NHS dentist in the previous 24 months up to 31/03/2018

Age	Population	Number of Patients	Peterborough Rate per 100	Q56 Rate per 100	England Rate per 100
0	3,168	40	1.3	1.2	3.0
1	3,233	267	8.3	13.3	22.5
2	3,227	814	25.2	33.7	43.4
3	3,296	1,337	40.6	50.1	56.0
4	3,340	1,709	51.2	58.9	62.2
5	2,998	2,082	69.4	69.3	71.7
6	2,979	2,235	75.0	75.9	78.3
7	2,865	2,422	84.5	79.0	82.3
8	2,799	2,402	85.8	79.3	81.8
9	2,680	2,382	88.9	82.9	84.1
10	2,461	2,368	96.2	85.0	85.2
11	2,365	2,101	88.8	84.9	85.6
12	2,374	2,009	84.6	81.8	84.6
13	2,156	2,056	95.4	85.1	85.7
14	2,239	1,970	88.0	86.6	85.5
15	2,235	1,882	84.2	79.2	78.7
16	2,294	1,770	77.2	74.0	73.5
17	2,264	1,760	77.7	71.4	69.3
18	2,275	1,666	73.2	67.3	65.3
Total:	51,248	33,272	64.9	65.9	67.9

Source: NHS BSA, ONS 2016

Key Facts

Delivering Better Oral Health: an evidence-based toolkit for prevention Third edition March 2017 recommends that all children (aged three years and above) and young adults receive an application of fluoride varnish to teeth twice a year

Over a two year period, up to 31st March 2018, 64.9% of the population aged 0 to 18 years living in Peterborough attended an NHS dentist for a course of treatment. This is lower than the England average of 67.9%.

On average around half of the children and young adults aged 2 to 18 years (54%) attending an NHS dental practice in Peterborough in 2017/2018, received an application of fluoride varnish as part of a course of dental treatment.

It is not known from these figures if two applications a year are delivered to every patient. One application a year is likely to be less effective.

The percentage of this sector of the population of Peterborough as a whole, aged 3-18 years, receiving two applications of fluoride varnish a year as a preventive intervention under NHS arrangements is likely to be lower.

Dental care under NHS arrangements is free, at point of delivery, to all children up to the age of 18 years. Preventive treatment, including the application of fluoride varnish is available as part of a Band 1 course of treatment. For most children this would be delivered as part of a routine dental check-up.

No information is available about dental care delivered under private arrangements.

There are no community fluoride varnish programmes currently being commissioned or provided in Peterborough.

References.

Delivering Better Oral Health: an evidence-based toolkit for prevention Third edition March 2017

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/605266/Delivering_better_oral_health.pdf

June 2018

Amanda Crosse

Consultant in Dental Public Health

PHE East of England

This page is intentionally left blank

May 2018

Stakeholder briefing:

Procurement of Special Care Dentistry in the East of England

Background

NHS England is responsible for commissioning primary and secondary care dental services in the East of England and this includes community dental services.

NHS England Midlands and East (East) is currently reviewing existing community dental services and it has been identified that there are slight variations in the way services have been commissioned and delivered.

Community dental services are intended to treat patients of any age whose care cannot be met by other local general dental practitioners due to their special needs; whether that is medical, physical or behavioural. Some community dental services also provide primary dental care services to vulnerable people of all ages to ensure that there is access for all patients.

There are four providers of community dental services across the East of England covering Suffolk, Cambridgeshire and Peterborough, Great Yarmouth and Waveney, and Norfolk. The current services are delivered from a number of clinics in each of these areas.

Current position

As all of the current contracts come to an end in March 2019, NHS England is re-procuring these services in line with the NHS England guidance for commissioning dental specialties (Special Care Dentistry), which supports general dental services for vulnerable adults and children, and also supports hard to reach groups to ensure

that patients have access to general dental services.

It is intended that services will continue to be provided from various locations in the East of England, however it is inevitable as a result of the re-procurement that there may be some changes to the current locations for the delivery of services.

NHS England is currently undertaking a programme of engagement including collating the views of existing patients and holding local engagement forums. In addition, NHS England is in communication with local authorities regarding the responsibility for epidemiology, dental public health and health promotion services which will be considered as part of the new service. These views will inform future service delivery and simplify the referral process.

The benefits of this change are:

- There will be a consistent service provision across the East of England;
- Providing appropriate and patient led services in the right place; and
- More cost effective use of NHS resources.

It is intended that the new service will start from 1 April 2019. NHS England will update stakeholders throughout the process.

If you have any queries about the content of this briefing, please email Julie Bradshaw, NHS England's secondary care dental commissioning manager at england.essexatcontract@nhs.net

HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 7
2 JULY 2018	PUBLIC REPORT

Report of:	North West Anglia NHS Foundation Trust	
Contact Officer(s):	Stephen Graves, CEO	Tel. 01733 677992

NORTH WEST ANGLIA NHS FOUNDATION TRUST – BED CAPACITY

R E C O M M E N D A T I O N S
It is recommended that the Health Scrutiny Committee note the current bed capacity and the impact that this is having on flow through the hospital.

1. ORIGIN OF REPORT

- 1.1 At the 12 March 2018 Health Scrutiny Committee the Trust was asked to provide a report on the following proposals and options for increasing capacity at Peterborough City Hospital and to include an update on the financial situation.

2. PURPOSE AND REASON FOR REPORT

This report provides an update on forecast bed requirements and the options being considered to meet this demand and to share the Trust’s view of future demand and how we jointly meet this through demand management and additional beds.

- 2.1 This report is for the Health Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions; paragraph No. 2.1 Functions determined by Council - Scrutiny of the NHS and NHS providers.

3. BACKGROUND AND KEY ISSUES

3.1 Background

The experience of recent years has identified that lack of bed capacity is one of the greatest challenges we face in providing safe, effective care. Too often we have to operate our hospitals at near capacity, which results in patients waiting too long in our Emergency Departments, and planned operations have to be cancelled to accommodate the additional emergency patients.

Delays to safe discharge is a contributory factor with the equivalent of more than one ward being occupied by patients who cannot get the social and health support they require at home. We continue to work with our partners to address this, but historically, gains in this area have been small and take a long time to deliver. Consequently, our recently approved clinical strategy includes the potential to build more beds in the Trust on both our Peterborough and Hinchingbrooke sites.

While this report focuses on Peterborough City Hospital, it is in the context of demand across the entire Trust catchment which includes Peterborough, Huntingdonshire, Fenland, South Lincolnshire and part of East Leicestershire.

Demand

We have analysed bed use from September 2016 to August 2017, based on the age of the patient on both sites (Figure 1). This shows that 62% of PCH beds are occupied by patients in the over 65 age range.

Figure 1 – NWAngliaFT hospitals bed use by age group Sep 2016 to Aug 2017

Site	Age group	Bed days	% split	Beds
Hinchingsbrooke	Under 65	24,664	30%	83
	65+	56,501	70%	190
Sub-total		81,165		273
Peterborough City and Stamford	Under 65	79,261	38%	264
	65+	129,903	62%	397
Sub-total		209,164		661
Total		290,392		

Population growth

We have based our population growth estimates on the Cambridgeshire County Council Research Group (CCRG), and the Office for National Statistics for the other parts of our catchment. We have assumed the revised CCRG estimates which include planned housing development for the catchments of each of our sites, i.e. we have looked at the growth in the Peterborough City Hospital catchment separately from the Hinchingsbrooke hospital catchment.

This shows that between 2016 and 2036, the total catchment population will grow by 19% for all ages, but by 61% in the over 65 population (Figure 2).

Figure 2 – Forecast population growth for NWAngliaFT catchment 2016-36

AGE	Pop est ('000)			% change		
	2016	2026	2036	2016-2026	2026-36	2016-36
0-64	667	730	728	10%	-1%	9%
65+	165	210	265	27%	26%	61%
All ages	832	939	993	13%	6%	19%

Bed occupancy

Bed occupancy is a key factor in delivering safe and efficient care. NHS England has recommended that we plan for no more than 90% bed occupancy. We regularly operate at 100% and average 96% across the year. This does not allow for surges in demand and partly explains why too often patients wait too long in the Emergency Department until a bed becomes free.

Our future capacity assessment assumes that we reduce bed occupancy to 90%.

Demand management

Various demand management schemes both within the Trust and in the community are necessary to improve patient experience. Most patients want to stay at home unless it is absolutely necessary for them to be admitted for hospital care.

Initiatives such as ambulatory care, the JET team and an increased focus on reducing Delayed Transfers of Care (DTC) have all been introduced with the intention of reducing demand on hospital beds. However, admissions to non-elective beds with the subsequent occupied bed days have increased at a higher rate than was forecast.

We have assessed that by 2026, if there is no improvement in DTOC and demand continues in line with demographic growth, we will require an additional 192 beds at our PCH site.

The impact of system wide changes impacting on our PCH site

Changes agreed as part of the Sustainability and Transformation Partnership will move some patients between our sites. Orthopaedic trauma inpatients will move from Hinchingsbrooke onto our PCH site, while some stroke rehabilitation patients will move from PCH to Hinchingsbrooke, which results in a net requirement for an additional 10 beds on our PCH site.

In Boston, they have difficulty recruiting paediatricians, and if that service were to close, we estimate that this will require another 6 children’s and maternity beds on our PCH site, to accommodate the additional South Lincolnshire patients for whom Peterborough is the closest alternative.

Summary demand

By 2026 we estimate demand for an additional 209 beds on our Peterborough site (Figure 3).

Figure 3- Demand summary

	Beds	
	2018	2026
Peterborough City and Stamford Hospitals	2018	2026
Baseline	658	
90% bed occupancy and demographic growth		+192
System wide changes (stroke, orthopaedic and paediatrics)		+16
Total change		+208

Meeting the demand

Clearly we have considered the worst case scenario with no impact of schemes to reduce demand. For example, it is hoped that the assumption of no reduction in DTOC is significantly underestimating the impact of proposals to achieve this.

In this scenario, we have identified potential space for 187 additional beds on the PCH site with further options to be explored on other sites.

There are opportunities to create additional bed space by making better use of existing wards, converting fourth floor offices into wards, and increasing the use of our existing wards.

We are about to open converted space in our Medical Assessment Unit which will create an additional nine beds. We also have the potential to develop a surgical assessment unit and Clinical Observation and Decision Unit which will create an additional 5 bed capacity.

Conversion of some side rooms into three bedded bays has successfully increased our bed capacity at relatively low cost, and we have found our generously sized four bedded bays have space to comfortably fit one additional bed. If we continue these conversions, this could provide up to an additional 88 beds.

We are able to reconfigure the women and children’s wards to create six additional beds to meet the demand which may arise from children’s services at the Boston Pilgrim hospital.

The current management offices on the fourth floor were originally designed as wards. With investment they can be converted into wards with the same configuration as the 32 bed wards on the floor below, providing 64 beds.

More patients who would have been admitted to emergency beds in the past are now being treated in ambulatory care and we have future plans to increase the specialties working in this

way.

While planned care beds represent a much smaller proportion of our total beds, we have identified areas where we can increase the day case rate which will free up more inpatient beds. As part of our strategy we are considering whether we can increase the planned activity on our Hinchingsbrooke site where this is appropriate for patients, particularly those who currently come to Peterborough from our Huntingdonshire GP practices.

The potential additional beds are summarised in Figure 4 below which would deliver all but 21 of the required beds.

Figure 4 - Potential bed expansion

Peterborough City Hospital	Beds
Convert side rooms into three bed bays and four bed into five bed bays	88
Establish new Surgical Assessment Unit and CODU	5
Convert management offices on fourth floor into 2 x 32 bed wards	64
Women and maternity ward reconfiguration	6
Increase ambulatory care	5
Planned inpatient to day case	5
Move Hunts planned inpatient to Hinchingsbrooke	5
Medical Assessment Unit expansion	9
Total	187

Long stay patients and DTOC

National recognition of the negative impact on patients and their families of delayed discharge, has led to recent instruction that health and social care partners should prioritise reduction in DTOC to 3.5% and the number of long stay patients before this coming winter.

The Trust and our partners are committed to delivering these targets, and in so doing will release the equivalent of 32 beds which more than meets the forecast bed requirement.

Summary

If we assume the worst case for bed demand we have the required beds through a combination of reconfiguration of the existing space, some movement of beds and working to keep people in their homes where appropriate. The Trust will work with increased effort with our system partners to reduce demand while making the best use of the available space on our Peterborough site.

If any of these schemes are proved to be too costly or are not feasible when considered in detail, there are alternatives available. Although the City Care Centre is not run by our Trust, it represents good quality estate which is not used to the maximum for inpatient activity.

4. CONSULTATION

- 4.1 The Trust clinical strategy which describes much of the contents of this paper was considered in public at the May Trust Board, and is publically available on the Trust website. Given the capacity ideas are relatively new which have not yet been fully worked up, there has been no specific public consultation to date.
- 4.2 The options for bed capacity which could require consultation if they were progressed:
 - 1. As part of the STP proposals, while the transfer of stroke rehabilitation from Peterborough to our Hinchingsbrooke site would reduce demand on our PCH site, and potentially provide improved patient experience on a dedicated rehabilitation unit.
 - 2. The potential move of some planned procedures for patients living in the Huntingdonshire area to the Hinchingsbrooke site would have minimal impact on travel time for patients living

to the south of the area from Yaxley to March.

Commissioners will need to consider the implications of these proposals and provide a report for the Scrutiny committee to consider at the appropriate time.

5. ANTICIPATED OUTCOMES OR IMPACT

- 5.1 The committee is asked to note the progress to date in identifying the forecast demand for hospital care, and the options considered to both reduce demand and increase the number of beds.

As partners in the system, we will work together to reduce demand on the hospitals with a particular focus on reducing bed days through earlier discharge and admission avoidance. This is a responsibility shared by both health and social care partners.

6. IMPLICATIONS

Financial Implications

- 6.1 While some of these schemes to increase bed capacity are already in progress, such as the conversion of side rooms and expansion of MAU, some will require very significant capital expenditure. The only access to capital funding is through the national Sustainability and Transformation Fund. Bids for this are being submitted on an STP basis this July and we will await the outcome

7. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 8.1 None

9. APPENDICES

- 9.1 None

This page is intentionally left blank

HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 8
2 JULY 2018	PUBLIC REPORT

Report of:	Interim Director of Law and Governance	
Cabinet Member(s) responsible:	Cabinet Member for Resources	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 452508

REVIEW OF 2017/2018 AND WORK PROGRAMME FOR 2018/2019

R E C O M M E N D A T I O N S	
FROM: Interim Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Health Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers items presented to the Health Scrutiny Committee during 2017/18 and makes recommendations on the future monitoring of these items where necessary. 2. Determines its priorities, and approves the draft work programme for 2018/2019 attached at Appendix 1. 3. Notes the Recommendations Monitoring Report attached at Appendix 2 and considers if further monitoring of the recommendations made during the 2017/2018 municipal year is required. 4. Notes the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions and in particular paragraph 2.1 item 3, Health Scrutiny Committee and paragraph 3.5 Health Issues as attached at Appendix 3. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Interim Director of Law and Governance.

2. PURPOSE AND REASON FOR REPORT

2.1 To provide the committee with a review of the work undertaken during 2017/8 by the Health Scrutiny Committee and to consider if further monitoring of these items are required.

To determine the committee's priorities and approve the draft work programme for 2018/2019 attached at Appendix 1.

To note the recommendations made last year attached at Appendix 2 and consider if further monitoring is required.

To note the Terms of Reference for this Committee attached at Appendix 3.

2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4, Overview and Scrutiny Functions, paragraphs 2.1, and paragraph 3, Specific

Role of Overview and Scrutiny, sub paragraphs 3.1, 3.2, 3.3 and 3.5.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
---	-----------	----------------------------------	-----

4. **BACKGROUND AND KEY ISSUES**

4.1 The Health Scrutiny Committee was established by Council at its Annual meeting on 12 October 2016.

4.2 During 2017/18 the Health Scrutiny Committee scrutinised the following items:

Information / Update

- Review of 2016/17 and Future Work Programme 2017/18
- Appointment of Co-opted Member
- Briefing Update on Key Current Mental Health Work Streams
- Update On The Hinchingsbrooke Health Care NHS Trust And Peterborough And Stamford Hospitals NHS Foundation Trust Merger

Monitoring / Calling to Account

- Public Health Portfolio Report 2016/17
- Progress Report on Health Peterborough Campaign
- Children And Young People Emotional Health And Wellbeing
- Peterborough Annual Public Health Report 2017
- Primary Care Update Peterborough
- Sustainable Transformation Partnerships
- Dental Services in Peterborough
- The Extent To Which Public Health Outcomes Are Considered In Wider Council Decision Making
- Public Health Portfolio Holder's Six Monthly Update Report 2017/18
- Ambulance Service - Ambulance Response Program (ARP) And The Impact On Peterborough
- Winter Pressures
- Update On The Successes And Failures Of Integrated Urgent Care 1 Year On
- Monitoring Scrutiny Recommendations
- Forward Plan of Executive Decisions

Policy / Plans / Consultation

- End of Consultation Report for the Consultation on Proposed Changes to the Future Provision of Specialist Fertility Treatment in the Cambridgeshire and Peterborough Clinical Commissioning Group Area
- Draft Suicide Prevention Strategy 2017- 2020

Call-In

4.3 None

Task & Finish Groups

4.4 None

Joint Committees

- 4.5
- Joint Scrutiny of the Budget – Phase One 29 November 2017
 - Joint Scrutiny of the Budget Phase Two – 20 February 2018

Recommendations Made

4.6 A list of any recommendations made during the year are attached at Appendix 2 for consideration.

5. WORK PROGRAMME 2018/2019

- 5.1 The Committee is asked to consider the work undertaken during 2017-2018 and make recommendations on the future monitoring of any of these items where necessary.
- 5.2 In preparing a work programme for 2018-2019, the Committee is requested to consider its functions as set out in the terms of reference attached at Appendix 3 - Part 3, Section 4, Overview and Scrutiny Functions and Terms of Reference, paragraph 2.1 section 3.
- 5.3 A draft work programme which shows the items identified for scrutiny at the Annual Work Programming Session held on 7 June 2018 is attached at Appendix 1 for consideration and approval.

6. CONSULTATION

- 6.1 N/A

7. REASON FOR THE RECOMMENDATIONS

- 7.1 To ensure the Scrutiny Committee fulfils the requirements as set out in the terms of reference attached at Appendix 3.

8. IMPLICATIONS

Financial Implications

- 8.1 None

Legal Implications

- 8.2 A review of last year's priorities, acting upon lessons learnt and continuous improvement and approval of the coming year's Scrutiny priorities providing a planned and focussed approach to the work of Scrutiny, is in keeping with good governance.

Equalities Implications

- 8.3 None

Rural Implications

- 8.4 N/A

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 Minutes of the meetings of the Health Scrutiny Committee held on: 19 June 2017, 4 September 2017, 6 November 2017, 8 January 2018, 12 March 2018

10. APPENDICES

- 10.1 Appendix 1 – Draft Work Programme 2018/19
Appendix 2 – Recommendations made during 2017/2018
Appendix 3 – Part 3, Section 4 – Overview and Scrutiny Functions

This page is intentionally left blank

Updated: 22 JUNE 2018

Meeting Date	Item	Indicative Timings	Comments
18 JUNE 2018 Joint Scrutiny of the Budget Meeting	Medium Term Financial Strategy 2019/20 to 2021/22 - Tranche One To scrutinise the Executive's proposals for the Medium Term Financial Strategy 2019//20.to 2021/22 Tranche One Proposals. Contact Officer: Peter Carpenter		
2 JULY 2018 <i>Draft Report 11 June</i> <i>Final Report 20 June</i>	Appointment of Co-opted Members To agree to the appointment of co-opted members to the committee for the municipal year 2018.2018. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Dental Services in Peterborough To receive a follow up report to the report presented to the Committee in March 2018. Contact Officer: Roxana Mojoo Jones, NHS England		
	North West Anglia NHS Foundation Trust – Bed Capacity To receive a report on proposals and options for increasing capacity at Peterborough City Hospital. Contact Officer: Stephen Graves, Chief Executive		

Meeting Date	Item	Indicative Timings	Comments
	<p>Review of 2017/2018 And Work Programme For 2018/2019 To review the work undertaken during 2017/18 and to consider the work programme of the Committee for 2018/2019</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>17 SEPTEMBER 2018 <i>Draft Report 24 August</i> <i>Final Report 5 August</i></p>	<p>Sustainable Transformation Partnership - STP Six Monthly Update To scrutinise the Sustainable Transformation Partnership six monthly update, including information on transfer of NHS patients between Trusts and Pathways.</p> <p>Contact Officer: Aidan Fallon</p>		
	<p>NHS Constitution including Targets and Performance To receive a report from the C&PCCG on the NHS Constitution including performance against targets.</p> <p>Contact Officer: Jessica Bawden</p>		

Meeting Date	Item	Indicative Timings	Comments
	<p>Cambridgeshire and Peterborough Clinical Commissioning Group (C&PCCG) Commissioning Plans and response to PWC Review</p> <p>To receive a report on the (C&PCCG) Commissioning Plans and response to the capacity and capability review by PricewaterhouseCoopers (PWC).</p> <p>Contact Officer: Jessica Bawden</p>		
	<p>Monitoring Scrutiny Recommendations</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2018/2019</p> <p>To consider the Work Programme for 2018/2019</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		

Meeting Date	Item	Indicative Timings	Comments
5 NOVEMBER 2018 <i>Draft Report 15 October 2018</i> <i>Final Report 24 October 2018</i>	Recommissioning of Sexual Health and Contraception Service Contact Officer: Dr Liz Robin		
	North West Anglia NHS Foundation Trust Winter Pressures Plans Contact Officer: Jane Pigg		
	Primary Care Changes To receive a report detailing Primary Care Changes to include mergers and Federations, customer service aspect and access to GP's. Contact Officer: Jessica Bawden		
	Procurement for the MIU Minor Injury and Illness Unit Nov Contact Officer: Jessica Bawden		
	Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer		

Meeting Date	Item	Indicative Timings	Comments
	<p>Work Programme 2018/2019 To consider the Work Programme for 2018/2019</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>28 NOVEMBER 2019 Joint Scrutiny of the Budget Meeting</p>	<p>Medium Term Financial Strategy 2019/20 to 2021/22 - Tranche Two To scrutinise the Executive's proposals for the Medium Term Financial Strategy 2019//20.to 2021/22 Tranche Two Proposals.</p> <p>Contact Officer: Peter Carpenter</p>		
<p>21 JANUARY 2019 <i>Draft Report 14 December</i> <i>Final Report 9 December</i></p>	<p>Portfolio Progress Report for Cabinet Member for Public Health To Scrutinise the portfolio of the Cabinet Member for Public Health and make any recommendations.</p> <p>Contact Officer: Dr Liz Robin</p>		
	<p>Annual Public Health Report 2018 To scrutinise and comment on the Annual Public Health Report and make any recommendations.</p> <p>Contact Officer: Dr Liz Robin</p>		

Meeting Date	Item	Indicative Timings	Comments
	<p>Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2018/2019 To consider the Work Programme for 2018/2019</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>12 FEBRUARY 2019 Joint Scrutiny of the Budget Meeting</p>	<p>Medium Term Financial Strategy 2019/20 to 2021/22 - Tranche Three To scrutinise the Executive's proposals for the Medium Term Financial Strategy 2019//20.to 2021/22 Tranche Three Proposals.</p> <p>Contact Officer: Peter Carpenter</p>		

Meeting Date	Item	Indicative Timings	Comments
18 MARCH 2019 <i>Draft Report 25 February 2019</i> <i>Final Report 6 March 2019</i>	Healthy Peterborough Programme Progress Report To scrutinise the progress of the Healthy Peterborough Programme and impact of reduced funding and make any recommendations. Contact Officer: Stuart Keeble / Karen Cornish		
	Review of Impact of Discontinuation of IVF Provision Contact Officer: Jessica Bawden		
	Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer		

This page is intentionally left blank

HEALTH SCRUTINY COMMITTEE

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
4 September 2017	N/A	END OF CONSULTATION REPORT FOR THE CONSULTATION ON PROPOSED CHANGES TO THE FUTURE PROVISION OF SPECIALIST FERTILITY TREATMENT IN THE CAMBRIDGESHIRE AND PETERBOROUGH CLINICAL COMMISSIONING GROUP AREA	<p>The Health Scrutiny Committee considered the report and RECOMMENDED that the Director of Corporate Affairs advise the Governing Body at the meeting on 5 September of the following comments from the Committee:</p> <p>The Health Scrutiny Committee do not agree to the proposal to suspend IVF services and request that the Governing Body:</p> <ol style="list-style-type: none"> 1. Take into consideration the feedback and comments from the consultation of which 82% were against the proposal. 2. Take into consideration the NICE national guidance recommending offering three full cycles of IVF. 3. Consider all other alternative areas where savings could 	<p>The recommendations from the Committee were presented to the Governing Body on 5 September. The press release following that meeting can be accessed via the link below:</p> <p>CCG Governing Press Release Following 5 Sept Meeting</p> <p>An extract from the press release states:</p> <p><i>“As part of the decision-making process the Governing Body considered the feedback received during the public consultation. The following recommendations have been agreed to address</i></p>	Complete

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
			<p>be made e.g. processes with regard to repeat prescriptions.</p> <p>The Committee also recommended that if the Governing Body go ahead with the proposal to suspend IVF services that the Committee be involved when the decision is reviewed in April 2019.</p>	<p><i>concerns raised during the consultation:</i></p> <ul style="list-style-type: none"> • <i>The CCG will monitor through the contract, where contractually possible, multiple births via first round of IVF that have taken place abroad and any associated complications and costs.</i> • <i>The CCG will review the decision at the end of the funding formula period in April 2019. The review of the provision of specialist fertility services (IVF) will be made in April 2019, and will include an assessment of the CCG's financial position, including the impact of the withdrawal of the service on multiple birth levels and any</i> 	

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
				<p><i>impact experienced by mental health services.</i></p> <ul style="list-style-type: none"> • <i>The CCG also agreed to continue to monitor any impacts on these areas between now and April 2019. It will use the first year of data to start the review and committed to working with local council Scrutiny Committees as part of that review with a decision on whether to reinstate IVF to be made in April 2019.</i> • <i>Other investigations and clinical interventions which can improve fertility for couples are not affected by this decision. These are widely available on the NHS before the need to access</i> 	

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
				<i>specialist fertility services.”</i>	
4 September 2017	Councillor Lamb, Cabinet Member for Public Health / Dr Liz Robin, Director of Public Health	PETERBOROUGH ANNUAL PUBLIC HEALTH REPORT	The Health Scrutiny Committee considered the report and RECOMMENDED that the Director of Public Health include in future Annual Public Health Reports details on healthy eating habits and statistics on air quality as both have an impact on the health of local people.	Updated at 6 November meeting: the Director of Public Health advised that the request from the Health Scrutiny Committee has been logged and will be taken in to consideration when preparing the Annual Public Health Report for 2018, next year.	On-going – next Annual Public Health Report to be presented in January 2019.
6 November 2017	Aiden Fallon, Head of Communication & Engagement, Cambridgeshire & Peterborough STP:	SUSTAINABLE TRANSFORMATION PARTNERSHIPS	The Health Scrutiny Committee noted the report and RECOMMENDED that the Head of Communication & Engagement, Cambridgeshire & Peterborough STP: <ul style="list-style-type: none"> 1. Develops an action plan that would fully address current and future workforce shortages. 2. Produce future reports in clear and plain English 	An STP workshop on workforce planning was held on 28 March 2018	Complete

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
			making them easier to read by the general public.		
6 November 2017	Jess Bawden, Director of Corporate Affairs, Cambridgeshire and Peterborough Clinical Commissioning Group	PRIMARY CARE UPDATE PETERBOROUGH	The Health Scrutiny Committee RECOMMENDED that the CCG investigate how other areas of the Country address the problem of issuing death certificates promptly during out of hours service to those within the Muslim community.	Cambridgeshire and Peterborough CCG have provided a briefing to the committee to cover this issue.	Complete
12 March 2018	Stephen Graves, Chief Executive North West Anglia NHS Foundation Trust	WINTER PRESSURES	The Health Scrutiny Committee noted the report and RECOMMENDED that the Chief Operating Officer : Actively investigates addressing the capacity needs of Peterborough City Hospital by utilising the fourth floor of the hospital to provide two new wards and returns to address the Scrutiny committee at its July meeting to discuss further proposals and options for	Report to be presented to the committee on 2 July 2018.	Complete

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
			increasing capacity at Peterborough City Hospital		
12 March 2018	Ian Weller, Head of Urgent and Emergency Care Cambridge and Peterborough CCG	UPDATE ON THE SUCCESSSES AND FAILURES OF INTEGRATED URGENT CARE 1 YEAR ON	The Health Scrutiny Committee noted the report and RECOMMENDED that; The 111 Service enter into discussions with officers in Cambridgeshire and Peterborough to instigate an 'option 3' route which would direct patients calling in with a social care need straight to the social care call centre without the need to call a separate social care helpline.	Awaiting Response	On-going

Section 4 – Overview and Scrutiny Functions & Terms of Reference

1. OVERVIEW AND SCRUTINY COMMITTEES

- 1.1 The Council has appointed the following Overview and Scrutiny Committees to carry out those functions under Sections 9F to 9FI of the Local Government Act 2000, as amended by:
- (a) Section 19 of the Police and Justice Act 2006 in relation to the scrutiny of crime and disorder matters;
 - (b) Section 244 of the Health & Social Care Act 2012 in relation to health matters; and
 - (c) Section 22 of the Flood Risk Management Act 2010 in relation to flood risk management.

2. TERMS OF REFERENCE

- 2.1 Council has established the following Scrutiny Committees and they shall have responsibility for overview and scrutiny in relation to the matters set out below:

1.	Children and Education Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee (including voting co-opted members).	Co-opted Members to be appointed by the Committee/Council Four representatives as follows with full voting and call-in rights on education matters only: (a) 1 Church of England Diocese representative; (b) 1 Roman Catholic Diocese representative; and (c) 2 parent governor representatives. No more than four non-voting members.
	Functions determined by Council 1. Children’s Services including <ul style="list-style-type: none"> a) Social Care of Children; b) Safeguarding; and c) Children’s Health. 2. Education, including <ul style="list-style-type: none"> a) University and Higher Education; b) Youth Service; c) Careers; and d) Special Needs and Inclusion. 3. Adult Learning and Skills	

	<p>Functions determined by Statute</p> <p>All powers of an Overview and Scrutiny Committee as set out in Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations.</p>

2.	Adults and Communities Scrutiny Committee	
	<p>No of Elected Members appointed by Council:</p> <p>Eleven, none of whom may be a Cabinet Member.</p>	<p>Chairman and Vice-Chairman</p> <p>Appointed by Council.</p>
	<p>Quorum:</p> <p>At least half the Members of the Committee.</p>	<p>Co-opted Members to be appointed by the Committee/Council</p> <p>No more than four non-voting members.</p>
	<p>Functions determined by the Council</p> <ol style="list-style-type: none"> 1. Adult Social Care; 2. Safeguarding Adults; 3. Housing need (including homelessness, housing options and selective licensing); 4. Neighbourhood and Community Support (including cohesion, community safety and youth offending) and; 5. Equalities 	
	<p>Functions determined by Statute</p> <p>To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006;</p>	

3.	Health Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member or the Health and Wellbeing Board.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. Public Health; 2. The Health and Wellbeing including the Health and Wellbeing Board; and 3. Scrutiny of the NHS and NHS providers.	
	Functions determined by Statute To review and scrutinise local authority services under Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations To review and scrutinise matters relating to the Health Service and to make reports and recommendations to local NHS bodies in accordance with section 244 of the National Health Service Act 2006. This will include establishing joint health committees in relation to health issues that cross local authority boundaries and appointing members from within the membership of the Committee to any joint health overview and scrutiny committees with other local authorities. (Also see The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013)	

4.	Growth, Environment and Resources Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. City Centre Management; 2. Tourism, Culture & Recreation; 3. Libraries, Arts and Museums; 4. Environmental Capital;	

	<ol style="list-style-type: none"> 5. Economic Development and Regeneration including Strategic Housing and Strategic Planning; 6. Transport, Highways and Road Traffic; 7. Flood Risk Management; 8. Waste Strategy & Management; 9. Strategic Financial Planning; 10. Partnerships and Shared Services; and 11. Digital Services and Information Management.
	<p>Functions determined by Statute</p> <p>To review and scrutinise flood risk management in accordance with Section 21F of the Local Government Act 2000 (as amended by the Flood and Water Management Act 2010 and under the Flood Management Overview & Scrutiny (England) Regulations 2011 No. 697).</p>

3. SPECIFIC ROLE OF OVERVIEW AND SCRUTINY

- 3.1 To review and scrutinise the planning, decisions, policy development, service provision and performance within their terms of reference as follows:

POLICY DEVELOPMENT AND REVIEW

- 3.2 Within their terms of reference the scrutiny functions will:

- (a) Help the Council and the Executive to develop its budget and policy framework and service Budgets;
- (b) Carry out research into and consultation about policy issues and possible options;
- (c) Consider and promote ways of encouraging the public to take part in developing the Council's policies;
- (d) Question Members of the Cabinet, Committees and senior officers about their views on policy proposals;
- (e) Work with outside organisations in the area to make sure the interests of local people are taken into account;
- (f) Question, and gather evidence from, any person who gives their permission; and
- (g) Monitor and scrutinise the implementation of Council policy.

SCRUTINY

- 3.3 The Scrutiny Committees will:

- (a) Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;
- (b) Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;
- (c) Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;
- (d) Make recommendations to the Executive and the Council as a result of the scrutiny process;
- (e) Question, and gather evidence from any person with their consent;
- (f) Hold the Executive to account for the discharge of functions in the following ways:
 - i. By exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or key decisions which have been delegated to an officer;
 - ii. By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of executive decisions;

- iii. By scrutinising decisions the Executive are planning to make; and
 - iv. By scrutinising Executive decisions after they have been implemented, as part of a wider policy review.
- (g) To consider petitions submitted to it;
- (h) Establish ad-hoc Task and Finish Groups to investigate specific topics on a time-limited basis in accordance with the Scrutiny Committee Procedure Rules; and

CRIME AND DISORDER

- 3.4 The Scrutiny Committee responsible for crime and disorder shall, and any sub committees may:
- (a) Act as the crime and disorder committee within the meaning of Section 19 of the Police and Justice Act 2006;
 - (b) Review or scrutinise decisions made, or other actions taken by bodies or persons responsible for crime and disorder strategies in the Peterborough area;
 - (c) Make reports or recommendations to the local authority on any local crime and disorder matter in relation to a member of the authority; and
 - (d) Consider any crime and disorder matters referred by any Member of the Council.

HEALTH ISSUES

- 3.5 The Scrutiny Committee responsible for health and any sub committees shall undertake their responsibilities under section 244 of the National Health Service Act 2006 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the health service in the Peterborough area (including NHS Bodies and other NHS providers);
 - (b) Must invite interested parties to comment on the matter and provide reasonable notice;
 - (c) Take account of relevant information available to it and, in particular, from a Local Healthwatch organisation or representative;
 - (d) Acknowledge any referral within 20 working days and keep the referrer informed of any action taken;
 - (e) Request information about the planning, provision and operation of health services in the area to enable it to carry out its functions;
 - (f) Make reports or recommendations on a matter it has reviewed or scrutinised including;
 - i) An explanation of the matter reviewed or scrutinised;
 - ii) A summary of the evidence considered;
 - iii) A list of the participants involved in the reviews; and
 - iv) An explanation of any recommendations made.
 - (g) Where the Committee asks for a response, the person must respond in writing within 28 days of the request.
- 3.6 The Committee will consider any proposals received from a National Health Service body, Clinical Commissioning Groups or other provider about;

- (a) Any substantial development of the health service in Peterborough; or
 - (b) Any substantial variation to the provision of NHS Services as set out the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- 3.7 In considering the proposals, the Committee must take account of the effect or potential effect of the proposals on the sustainability of the Health Service in its areas and may refer proposals to the Secretary of State in certain circumstances.

FLOOD RISK MANAGEMENT

- 3.8 The Scrutiny Committee responsible for flood risk management, and any sub committees shall undertake their responsibilities under the Flood and Water Management Act 2010 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the flood risk management in the Peterborough area;
 - (b) May invite those authorities responsible for flood risk management to comment on the matter;
 - (c) Request information from them to enable it to carry out its responsibilities; and
 - (d) Make reports or recommendations and request a response from flood risk management authorities.

4. MEMBERSHIP

- 4.1 All Members, except Members of the Executive, may be a member of a Scrutiny Committee. However, no Member may be involved in scrutinising a decision with which he or she has been directly involved. Members of the Health and Wellbeing Board should not be a member of the Health Scrutiny Committee.
- 4.2 Members must have undertaken relevant training within the past three years in order to hold a seat on a Scrutiny Committee.

CO-OPTEES

- 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.
- 4.4 The Children and Education Scrutiny Committee shall include in its membership the following representatives. These representatives will have full voting and call-in rights on education matters only, and when other matters are dealt with they may stay in the meeting and speak:
- (a) 1 Church of England Diocese representative;
 - (b) 1 Roman Catholic Diocese representative; and
 - (c) 2 parent governor representatives.

This page is intentionally left blank

HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 9
2 JULY 2018	PUBLIC REPORT

Report of:	Interim Director of Law and Governance	
Cabinet Member(s) responsible:	Cabinet Member for Resources	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508

FORWARD PLAN OF EXECUTIVE DECISIONS

R E C O M M E N D A T I O N S	
FROM: Senior Democratic Services Officer	Deadline date: N/A
<p>It is recommended that the Health Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Health Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
---	-----------	----------------------------------	-----

4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that

the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 23 July 2018.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 22 JUNE 2018

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedeisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 23 JULY

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Provision of accommodation to reduce homelessness KEY/23JULY18/01</p> <p>This is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>July 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety. Tel 01733 863887 Email adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Approval of funding for the provision of accommodation to reduce homelessness KEY/23JULY18/02</p> <p>Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>July 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety. Tel 01733 863887 Email: adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>77</p> <p>1. Personal Care and Support (Homecare) in Peterborough – KEY/02MAY16/01 To approve the awarding of a contract to an external provider following a competitive tender exercise.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>June 2018</p>	<p>Adult and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Rajnish Ahuja Procurement Project Manager (Interim) Tel: 01733 317471 Email: rajnish.ahuja@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>2. Affordable Warmth Strategy 2017 – 2019 KEY/17APR17/03 Recommendation to approve the Affordable Warmth Strategy 2017 – 2019</p>	<p>Councillor Walsh, Cabinet Member for Communities</p>	<p>June 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p> <p>The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p>	<p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 – 2019</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>3. Approval to award places on the Pseudo DPS for Residential Care Providers - KEY/29MAY17/04 Provide permission for the Council to enter into contractual arrangements with Residential Care Providers following the publication of a PIN notice inviting providers to submit prices and sign up to the Council's Residential Care Terms and Conditions. This ensures compliance with the Public Procurement Regulations 2015 and the Care Act 2014</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>October 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Gary Jones, Interim Head of Adults Commissioning Social Care Tel: 01733 452450, Email: gary.jones@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
4.	Award of Contract - Social Care Platform - KEY/24JULY17/01 To approve the award of a contract to develop and implement a technology platform that would sit across the current adult and children's social care IT systems	Councillor David Seaton Cabinet Member for Resources	June 2018	Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders. N/A	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>
5.	Award of Contract - Social Care e-marketplace – KEY/24JULY17/02 To approve the awarding of a contract to provide a social care e-marketplace IT system	Councillor David Seaton Cabinet Member for Resources	June 2018	Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders. N/A	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
6.	Award of Contract - Social Care Operating Model – KEY/24JULY17/05 To approve the awarding of a contract to develop a social care operating model	Councillor David Seaton Cabinet Member for Resources	June 2018 Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders. N/A	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
7.	Acquisition of Regeneration Site – KEY/24JULY17/06 To approve the acquisition of a local regeneration site.	Councillor David Seaton Cabinet Member for Resources	June 2018	Growth, Environment & Resources Scrutiny Committee	Central	Relevant Internal and External Stakeholders. Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>8. Continuation of Housing Renewal Policy grants through the Care & Repair Agency – KEY/18SEP17/02 Permission is sought to continue to use the current tendering processes for non framework works funded through Repairs Assistance Grants and Disabled Facility Grants. A full procurement process is being undertaken to introduce frameworks for all of this work which is aimed to be in place by the 1st May 2018. This interim arrangement will allow the capital programme to be continued</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>June 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. CMDN published on website</p>	<p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 Email: sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>9. Award of contract for the expansion and partial remodelling of Ken Stimpson Community School – KEY/18SEP17/03 The intention is to expand the school by 2 forms of entry (300 additional pupils plus 150 sixth form) to meet the growing need for secondary school places. A new building block is planned on the site with an extension to the dinning hall and minor remodelling to an adjacent building. As part of the remodelling the on site library will be demolished - following its relocation to a suitable site close by.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>June 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation will include: Senior School Management team, Sport England, local residents and the Department For Education</p>	<p>Stuart Macdonald. Schools Infrastructure. Tel: 07715 802 489. Email: stuart.macdonald@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisation Plan 2015 -2022</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>10. Approval of Contract of Generalist Advice Services – KEY/16OCT17/04 To approve the contract to deliver general advice services to clients requiring help particularly around welfare benefits, debt and money management.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Adults and Communities</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders. Voluntary sector advice agencies consulted in service design. Market testing of providers has also taken place.</p>	<p>Ian Phillips, Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p>11. ICT Infrastructure works for Fletton Quays – KEY/13NOV17/02 To agree to the procurement of ICT infrastructure works for Fletton Quays</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
12.	<p>Expansion and Remodelling of Marshfields School – KEY/11DEC17/03</p> <p>To approve the proposed expansion and remodelling of Marshfields school</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>September 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Dogsthorpe Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>Public Consultation Meeting</p>	<p>Sharon Bishop, Capital Projects & Assets Officer Tel: 01733 863997 Email: Sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisational Plan</p>
13.	<p>Purchase of land and building in the centre of Peterborough – KEY/11DEC17/06</p> <p>To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
14.	Disposal of freehold in Centre of the City – KEY/11DEC17/07 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property	Councillor David Seaton Cabinet Member for Resources	June 2018 Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
15.	Purchase of building in the centre of Peterborough – KEY/11DEC17/08 To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property	Councillor David Seaton Cabinet Member for Resources	June 2018 Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
16.	Purchase of land to the east of the city - KEY/25DEC17/02 Delegate authority to the Corporate Director of Growth and Regeneration to purchase the property.	Cabinet Member for Resources, Councillor Seaton	June 2018	Growth, Environment and Resources Scrutiny Committee	East	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
17.	A605 Whittlesey Access Phase 2 - Stanground Access - KEY/25DEC17/03 To approve the design and construction of the A605 Stanground East Junction Improvements for the financial year of 2017/18 - 2018-19 and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).	Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development	June 2018	Growth, Environment and Resources Scrutiny Committee	Stanground South	Relevant internal and external stakeholders. The scheme is included in the fourth Local Transport Plan. Further consultation will be undertaken during the design process, including ward Councillors.	Lewis Banks, Principal Sustainable Transport Planning Officer. Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Fourth Local Transport Plan: www.peterborough.gov.uk/ltp National Productivity Investment Fund for the Local Road Network Application Form: https://www.peterborough.gov.uk/upload/www.peterborough.gov.uk/residents/transport-and-streets/A605Application.pdf?inline=true

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>18. Approval of funding allocation for the improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/04 Improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area</p>	<p>Councillor Cereste, Cabinet Member for Waste and Street Scene</p>	<p>June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, North & Park wards</p>	<p>Relevant internal and external stakeholders. Community engagement with local residents, businesses & partner organisations</p>	<p>Cate Harding, Community Capacity Manager. Tel: 01733 317497. Email: Cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Budget allocation in MTFP 2017/18</p>
<p>19. Approval of funding allocation for community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area - KEY/25DEC17/05 community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, North & Park wards</p>	<p>Relevant internal and external stakeholders. Community engagement with residents, groups, businesses and partner organisations</p>	<p>Cate Harding, Community Capacity Manager. Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Budget allocation of £4m in MTFP 2017/8</p>

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>20. Approval of funding allocation for the public realm improvements within the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/06 public realm improvements within the CAN Do area</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, North & Park wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Community engagement with local residents, groups, businesses and partner agencies</p>	<p>Cate Harding, Community Capacity Manager. Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Budget allocation £3m in MTFP 2017/18</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>21. Healthy Schools - KEY/19FEB18/01 Decision required is for Peterborough City Council to enter into an agreement with Cambridgeshire County Council to jointly commission a Healthy Schools programme to be delivered across Peterborough and Cambridgeshire from 01 September 2018. The proposed contract will be for three years with an option to extend by a further two years. The total contract value over a five year period would be £1,100,000. The Peterborough City Council contribution to this total over a five year period would be £310,000.</p>	<p>Councillor Lamb, Cabinet Member for Public Health</p>	<p>June 2018</p>	<p>Health Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. A market testing exercise will be undertaken.</p>	<p>Julian Base Head of Healthy Living Tel: 01733 207180 Email: julian.base@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
22.	Amendment to Loan Facility – KEY/02APRIL18/02 To agree an amendment to the Council's loan facility	Councillor David Seaton Cabinet Member for Resources	June 2018	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant stakeholders and Serco.	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information). Advice provided by the Council's external financial and legal advisers
23.	Extension to the Section 75 Agreement for Learning Disabilities Services KEY/30APRIL18/01 Extension of the existing staff and commissioned arrangements for a period of 12 months	Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	August 2018	Health Scrutiny Committee	All wards	Consultation with key stakeholders to agree this interim approach	Cris Green Tel: 01733 207164 Email: cris.green@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>24. Authority to enter into contracts with suppliers following termination of the Amey Contract – KEY/14MAY18/01 To authorise the Corporate Director for Growth & Regeneration to enter into contracts for a limited period with suppliers originally subcontracted by Amey whose arrangements will cease in September 2018. The services supplied are managed by NPS Ltd and will be included in an upcoming tender as follows: (i) Building Management Services (Plumbing and Water, Gas Maintenance, Fire Equipment, Lifts etc. (ii) External Maintenance (iii) General Repairs</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>30 June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Extensive consultation with colleagues within the Council and the subcontracted suppliers. The consultation with suppliers has focused on the immediate arrangements post Amey and alerting them to the fact that this business will be subject to full procurement within the next 3 months.</p>	<p>Andy Cox, Senior Contracts & Partnerships Manager, Tel: 452465, Email: andy.cox@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>25. Construction of new school building - Heltwate School - KEY/14MAY18/02 Construction of a new school building to accommodate the expansion of Heltwate School</p>	<p>Councillor Ayres, Cabinet Member for Education, Skills and University</p>	<p>October 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>East Ward</p>	<p>Relevant internal and external stakeholders</p>	<p>Sharon Bishop, Capital Projects & Assets Officer, 863997, sharon.bishop@Peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisational Plan 2017</p>
<p>26 Approval of funding for the provision of accommodation to reduce homelessness - KEY/28MAY18/01 Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>July 18</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety. Tel: 01733 863887 Email: adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>27. Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park - KEY/11JUN18/03 Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park. The council has received funding (£720k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme. In addition the council has also allocated internal funding (£773k) towards the scheme.</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Orton Waterville</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation will take place once the scheme design is completed. This is expected to be later this summer.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer.</p> <p>Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
28.	Disposal of freehold in Centre of the City - KEY/12JUN18/01 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property	Councillor Seaton, Cabinet Member for Resources	June 2018	Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders	Jane McDaid, Head of Peterborough Property, Tel: 07970 024 893 Email: jane.mcdaid@Peterborough.gov.uk"	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
29.	Disposal of part of freehold in West of the City - KEY/12JUN18/02 Disposal of part of freehold in West of the City	Councillor Seaton, Cabinet Member for Resources	June 2018	Growth, Environment and Resources Scrutiny Committee	Bretton	Relevant internal and external stakeholders	Jane McDaid, Head of Peterborough Property, Tel: 07970 024 893 Email: jane.mcdaid@Peterborough.gov.uk"	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
30.	<p>Approval of funding for the provision of accommodation to reduce homelessness - KEY/25JUNE18/01</p> <p>Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>June 18</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety. Tel: 01733 863887 Email: adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>31. To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council. - KEY/25JUNE18/02 Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>June 18</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p>	<p>Mubarak Darbar, Head of Integrated Commissioning, Tel: 07718654207, Email: mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
32.	<p>Award of contract for the design and build of Hampton Lakes Primary School - KEY/25JUNE18/03</p> <p>To authorise the Executive Director People & Communities to approve the construction of a new school building in Hampton East and the award of the design and build contract. To authorise delegated officer to enter into any legal documentation on behalf of the Council with the Department for Education and the Education Skills and Funding Agency.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>July 18</p>	<p>Children and Education Scrutiny Committee</p>	<p>Hampton Vale</p>	<p>Relevant internal and external stakeholders</p> <p>Ward Cllrs, Hampton Academies Trust, O&H Hampton</p>	<p>Emma Everitt, Capital Projects and Assets Officer Tel: 01733863660 Email: emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
101 33.	Jack Hunt School expansion - Award of contract for the expansion works - KEY/09JUL18/01 To approve the completion of the construction of new accommodation up to the budget sum for the design and build contract and ICT. Award of contract to a Peterborough Construction Framework member.	Councillor Lynne Ayres, Cabinet Member for Education, Skills and University	July 18	Children and Education Scrutiny Committee	Ravensthorpe	Relevant internal and external stakeholders Public Consultation Held In 2016 And 2017	Emma Everitt, Capital Projects and Assets Officer, Tel: 01733 863660 Email: emma.everitt@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
34	Amendment to Loan Facility - KEY/09JUL18/02 A loan facility previously approved by Cabinet requires approval of an amendment to that facility	Councillor Seaton, Cabinet Member for Resources	July 18	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders This decision will be taken after consultation with the Council's legal and financial advisors	Peter Carpenter, Acting Director of Corporate Resources, Tel: 01733 452520, Email: peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
35	To lease the North Wing of the Town Hall - KEY/09JUL18/03 Delegate authority to the Corporate Director of Growth and Regeneration to let the property	Councillor Seaton, Cabinet Member for Resources	August 2018	Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
<p>Approval of future arrangements for the existing Enterprise Managed Services contract - KEY/11JUN18/04 Approval of future arrangements for the existing Enterprise Managed Services contract and agreement of funding provision.</p>	Cabinet	July 2018	Growth, Environment and Resources Scrutiny Committee	All	All relevant internal and external stakeholders.	Annette Joyce, Service Director for Environment and Economy Tel:01733 452280 Email: annette.joyce@pet-erborough.gov.uk	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annex. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS
PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>1. To approve the write-off of any uncollectable debts in excess of £10,000</p> <p>Authorisation of the write-off of the debts in excess of £10,000 in respect of non-domestic rates, council tax, housing benefit overpayments and sundry debt (including property debt) accounts, in accordance with standard financial practices. All cases requested for write-off follow a lengthy process to recover the outstanding money, and only once all avenues have been exhausted will the council consider writing off debt as part of recommended budget management processes.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>July 2018</p>	<p>Growth Environment & Resources Scrutiny Committee</p>	<p>N/A</p>	<p>N/A</p>	<p>Peter Carpenter, Acting Director of Corporate Resources, 01733 452520, peter.carpenter@peterborough.gov.uk.</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
2.	Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe - To authorise the sale of Welland House, Dogsthorpe	Councillor David Seaton Cabinet Member for Resources	June 2018	Growth, Environment & Resources Scrutiny Committee	Dogsthorpe	Relevant internal and external stakeholders.	David Gray Capital Projects Officer Tel: 01733 384531 Email: david.gray@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
3	Proposal for Loan of Senior Management Staff Under Joint Arrangements – To approve a sharing agreement for senior management staff.	Councillor David Seaton Cabinet Member for Resources	June 2018	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Fiona McMillan Interim Director of Law and Governance Tel: 01733 452361 Email: Fiona.McMillan@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4.	Funding of Information, Advice and Guidance services within the voluntary sector - To authorise award of grants.	Councillor David Seaton Cabinet Member for Resources	June 2018	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders	Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
107	<p>5. Daily cleanse around Gladstone Street and nearby streets - Daily mechanical cleanse in the area focused around Gladstone Street and other nearby streets. This will encompass a mechanical sweeper and operative.</p>	<p>Councillor Cereste, Cabinet Member for Waste and Street Scene</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders. Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p>6. A Lengthmans to be deployed on Lincoln Road Millfield - There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.</p>	<p>Councillor Cereste, Cabinet Member for Waste and Street Scene</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders. Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
7.	2017/18 VCS grant funding - Award of grant to VCS organisations to provide Information, Advice and Guidance services	Councillor Seaton, Cabinet Member for Resources	June 2018	Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Ian Phillips Senior Policy Manager Tel: 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	Inclusion of Investment Acquisition Strategy in the Council's Medium Term Financial Strategy (MTFS) - To recommend to Council that the Investment Acquisition Strategy be included in the Medium Term Financial Strategy to enable the Council to acquire investment properties	Cabinet	3 December 2018	Growth, Environment and Resources	N/A	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
9.	Grant funding for voluntary organisations – To provide funding for voluntary organisations in Peterborough to carry out essential support for vulnerable people, particularly in relation to welfare benefits assistance and other crisis support.	Councillor Seaton, Cabinet Member for Resources	June 2018 Adults and Communities Scrutiny Committee	N/A	Relevant internal and external stakeholders.	Ian Phillips Social Inclusion Manager Tel: 01733 863849 Email: lan.Phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
10.	Healthy Workplace - Decision required is for Peterborough City Council to enter into an agreement with Cambridgeshire County Council to jointly commission a Healthy Workplace programme to be delivered across Peterborough and Cambridgeshire from 01 April 2018. The proposed contract will be for three years with an option to extend by a further two years. The total contract value over a five year period would be £350,000. The Peterborough City Council contribution to this total over a five year period would be £125,000.	Councillor Lamb, Cabinet Member for Public Health	June 2018 Health Scrutiny Committee	All	Relevant internal and external stakeholders. A market testing exercise has been undertaken.	Julian Base Head of Healthy Living Tel: 01733 207180 Email: julian.base@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
11.	<p>Public Space Protection Order - The Cabinet Member to authorise commencement of the necessary public consultation for the Public Space Protection Order under Section 72 (3) of the Anti-Social Behaviour, Crime & Policing Act 2014</p>	<p>Councillor Walsh, Cabinet Member for Communities</p>	<p>June 2018</p>	<p>Adults and Communities</p>	<p>Fletton and Woodston</p>	<p>Police, Fire Service, Internal PCC departments, local residents</p>	<p>Laura Kelsey, Senior PES Officer E-mail: laura.Kelsey@peterborough.gov.uk Tel: 01733 453563</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
12.	<p>ICT Strategy - The Cabinet member to authorise the Council's ICT Strategy and Client arrangements to ensure that ICT Services are fit for purpose to deliver the Council's objectives</p>	<p>Cabinet</p>	<p>16 July 2018</p>	<p>Growth, Environment and Resources</p>	<p>N/A</p>	<p>N/A</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
13.	<p>Approval of draft updated Regulation 123 list and consolidated Community Infrastructure Levy (CIL) governance policies - Agreement from Cabinet to go out to consultation on a refreshed Regulation 123 list and the consolidated Community Infrastructure Levy (CIL) governance policies.</p>	<p>Cabinet</p>	<p>16 July 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>A public consultation will take place once the draft documents have been approved for consultation by Cabinet</p>	<p>Phil Hylton Senior Strategic Planning Officer, Tel: 863879 Email: philip.hylton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Draft Reg 123 list and draft CIL governance policy</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
14.	Approval of Additional Powers to the Combined Authority (Transfer of Powers) - Approve additional powers for the Combined Authority via a Statutory Instrument for Adult Skills Commissioning.	Councillor Holdich, Leader of the Council and Member of the Cambridge shire and Peterborough Combined Authority	June 2018	Growth, Environment and Resources Scrutiny Committee	All	All Councils in Peterborough and Cambridgeshire have to agree to the transfer	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Combined Authority Statutory Instrument Request
15.	Cabinet will be asked to approve the 2017/18 Modern Slavery Act Transparency Statement as well as a new Modern Slavery Policy Statement - Cabinet will be recommended to approve the draft Modern Slavery Act Transparency Statement 2017/18.	Cabinet	4 June 2018	Adults and Communities Scrutiny Committee	All	Relevant internal and external stakeholders.	Amy Brown, Senior Lawyer, Tel:01733 452 617, Email: Amy.brown@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
16.	<p>To approve the adoption of the Statement of Community Involvement – To approve the updated Statement of Community Involvement(SCI)to take into account updated Neighbourhood Planning regulation requirements that come into force on 31st July 2018 and ensure that up to date public consultation arrangements are in place for planning related matters</p>	Cabinet	16 July 2018	Growth, Environment and Resources Scrutiny Committee	All	There is no requirement to undertake consultation on the draft SCI prior to adoption.	Kate Eales, Strategic Planning Officer, Tel: 01733 863810 Email: katherine.eales@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
17.	<p>Food and Feed Service Plan - This plan sets out how the council will meet its statutory food safety, food standards, and animal feed duties across its shared services.</p>	Councillor Walsh, Cabinet Member For Communities	July 18	Growth, Environment and Resources Scrutiny Committee	All Ward	<p>All relevant internal and external stakeholders.</p> <p>This plan has been consulted on with our shared service partners Cambridgeshire County Council, and Rutland County Council, in addition the plan has been shared with the Food Standards Agency.</p>	Liz Adamson, Principal Environmental Health Officer - Food and Safety Tel: 01733 453542 Email: liz.adamson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>18. Participation as a pilot site in Public Health England study of collaborative commissioning for sexual health and reproductive services - To accept Public Health England's (PHE) invitation to Peterborough City Council and Cambridgeshire County Council to work with other local commissioners of sexual health (including HIV) and reproductive health services to develop a local collaborative commissioning model for these services.</p>	<p>Councillor Lamb, Cabinet Member for Public Health</p>	<p>June 18</p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Val Thomas, Public Health consultant, Tel 01223 207176 Email: val.thomas@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
None							

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Legal and Democratic Services

Electoral Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Town Hall, Bridge Street, Peterborough, PE1 1HG

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Health Protection, Health Improvements, Healthcare Public Health.

THIS PAGE IS LEFT INTENTIONALLY BLANK